VSU HAPPENING 2025

VSU Departments and Student Organizations

EXHIBITOR INFORMATION Thursday, August 28, 2025, 1:00pm to 4:00pm on VSU Front Lawn

<u>Registration</u>: Registration Closes Friday August 22, at 3:00pm for VSU Departments and Student Organizations **<u>Register online here!</u>**

Booth Space: VSU exhibitors to complete registration will be provided a 6 ft long table, 2 chairs, and one booth space. Booth spaces are approximately 10 ft x 10 ft. It is highly encouraged to bring a tent/canopy. The Office of Student Life does not have additional tents that can be loaned out for the Happening.

<u>Check-in:</u> Exhibitor check-in is 10:30am—12:30pm at the Information Tent. Please do not arrive before 10:30am. Set-up should be complete by 1pm. At check-in Exhibitors will be given a sign to tape to the table of their choice to claim the space. Booth locations are first come—first served, based on event day check-in time. Bring door prizes to Check-in. Please do not leave or begin dismantling your booth before the end of the event. Be sure to police your booth area, pick up trash, etc.

Parking: Parking on campus is severely limited. You will be able to park briefly—just long enough to unload your display materials—near the Information Tent, but there will be no parking available for Exhibitors in the Nevins Lot. Please move your vehicle as soon as you've unloaded.

<u>Vehicles</u>: To avoid extensive damage to the grass, only exhibitor vehicles that are pre-approved by the VSU Office of Student Life & Leadership are permitted on the VSU Front Lawn.

Event DJ: A DJ/Emcee will play music and make official announcements from the stage, including prize winners, general information, and safety announcements.

<u>Restrictions</u>: No selling, fundraising, or credit card sign-ups are permitted. The use of all forms of tobacco products and devices is prohibited on the VSU campus. No alcoholic beverages are permitted. Music & Activities at your booth must not interfere with neighboring exhibitor booths or attendees' ability to hear announcements made from the Event Stage.

In past years, VSU Exhibitors have:

- Set-up Displays and Demonstrations
- Recruited new members; departments have recruited new majors and student employees
- Offered Activities to Get Students Attention:
 - Information about your department or organization
 - Food samples (always popular!), water, soft drinks
 - Games or Challenges
 - Give-aways (trinkets, promotional items, samples, candy, etc.)
 - Prize Drawings
- Brought a Canopy/Tent for shade (It's August in Valdosta!)
- Provided themselves with a cooler for beverages and snacks (there are no concession sales at the event—you
 might want some refreshment)

Questions? Please visit The Happening 2025 webpage at http://www.valdosta.edu/happening or contact the VSU Office of Student Life at 229-333-5674.