

Valdosta State University

Notice of Appeal

Facilities Reservations Procedures Appeals Committee

All appeals must be submitted to Alisha Stabler, Student Life, at least 2 business days before the appeals hearing is scheduled. A representative from the appealing organization must be present at the time of the hearing for the appeal to be considered.

Name of Organization: _____

Appealing (must check at least one):

Policy Violation

Policy

Other

If appealing a Policy Violation, please provide the name of the event, the date the violation was received, the reason for the violation, and the Reserving Office (Student Union or Event Services) from which the violation was distributed.

If appealing a Policy, please provide the Reserving Office (Student Union or Event Services) responsible for the policy, a brief description of the policy, and the page the policy is listed on in the Reserving Office's guidelines.

Please explain the nature of your appeal (attach additional pages if necessary):

Signature: _____ Date: _____

**The next appeals committee hearing will be held on _____ at _____ pm in the Student Union _____ . This is the time of your hearing.