



VALDOSTA STATE UNIVERSITY

Graduate Assistant- CORE Outdoors

DESCRIPTION: The Graduate Assistant of CORE will report to the Coordinator of CORE Outdoors. The Graduate Assistant is responsible for assisting with the administration of CORE which includes: climbing wall, outdoor rental center, challenge course and outdoor trips. The Graduate Assistant will create a meaningful experience within all parts of the CORE Outdoors and Campus Recreation

. RESPONSIBILITIES:

- Assist in the planning, marketing, scheduling and implementation of all aspects of the four major areas of CORE Outdoors.
- Recruit, hire, train, schedule, evaluate, and retain facilitators, trip leaders, climbing wall, team leaders and program coordinator.
- Develop, review and recommend revisions to all CORE Outdoors policies and procedures.
- Maintain daily office hours, as well as night time hours for classes and weekend supervision of outdoor trips and challenge course programs.
- Manage a team of three to six student assistants, including graphic designer, photographer, videographer, promotions representatives and team leaders
- Assist in developing department-wide student trainings & workshops
- Assist with coordinating and preparing the department for national, regional and state conferences
- Work cooperatively with other Campus Recreation staff members and assist with departmental special events
- Other duties as assigned

QUALIFICATIONS:

- GA will need a minimum of a Bachelors Degree with one year experience in Outdoor Programming.
- Outdoor Recreation, Recreation Administration and Adventure Education or related degrees preferred.
- Experience in at least two of the following activities areas with certification preferred; Camping, canoeing, backpacking, sea kayaking, rock climbing, climbing walls and challenge courses.
- Experience with outdoor rental equipment and maintenance preferred.
- Applicants must have a valid driver's license.
- CPR and First aid certification with Wilderness First Aid or Wilderness First Responder preferred.
- Applicants should have excellent verbal and written communication skills, word processing, desktop publishing computer skills, as well as strong interpersonal skills.
- They will need the ability to recruit, develop, lead, supervise and motivate student personnel and must possess excellent customer service skills.
- Qualified candidates must be accepted to the VSU Graduate School.
- Positive attitude, proven ability to work successfully with diverse populations, and excellent customer service skills.

COMPENSATION: \$8,000.00 Stipend for 10 months, Full Tuition Waiver,

Graduate Assistant
CORE Outdoors



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LAST DATE FOR CONSIDERATION: For optimal consideration, please submit your application items before Monday, February 17th, 2020. Position will remain open until filled.

PERSON INTERESTED IN THIS POSITION SHOULD: Forward a cover letter, resume and references to:
Wyatt Lee, Coordinator of Competitive Sports

VSU Campus Recreation

1500 North Patterson Street Valdosta, Georgia 31698

Email: wslee@valdosta.edu Phone: (229) 333-5898 Fax: (229) 259-5088

Do not apply through bluefishjobs.com

NOTES: The Position is a 1-year appointment (10 month) with an additional second year based upon performance. Full tuition waived (In and out-of-state, up to 15 credit hours for fall and 15 credit hours for spring, summer tuition waiver up to 9 credit hours). Salary based on 10 month period (Fall/Spring). Summer hourly employment is also available. Must pay student fee (approximately \$1,100). Position is contingent upon the applicant's acceptance to the Valdosta State University Graduate School.

CAMPUS RECREATION
DIVISION OF STUDENT AFFAIRS