



**VALDOSTA STATE UNIVERSITY**

**Graduate Assistants – Multiple Program Areas**

**Please note:** This posting lists SEVERAL POSITIONS AVAILABLE. Successful candidates will have skillsets in one or more of the areas listed and/or a motivating desire to grow skills in listed areas. Prior experience is not necessary to succeed in all of these areas – training will be provided.

**Graduate Assistant for Aquatics & Red Cross**

**DESCRIPTION:** The Graduate Assistant serves as a leader and liaison to the aquatics staff, American Red Cross Instructor staff, and their associated Team Leaders. This position is responsible for recruiting and training a lifeguard staff, managing the American Red Cross Learn-to-Swim and community class offerings, supervising American Red Cross Instructors and overseeing select departmental special events. Current or past American Red Cross certifications in Lifeguarding Instructor/IT, CPR/AED/First Aid Instructor/IT, Water Safety Instructor/IT preferred.

**RESPONSIBILITIES:**

- Manage and develop a team of lifeguards, water safety instructors, and American Red Cross Instructors
- Assist in developing student-staff trainings & in-services
- Manage, organize, and provide logistical support for American Red Cross class offerings
- Manage, organize, and provide logistical support for Campus Recreation's Swim Academy

**Graduate Assistant – Facilities & Risk Management**

**DESCRIPTION:** The Graduate Assistant will be responsible for assisting with the daily operations of the Student Recreation Center at Valdosta State University. Serving as a leader of the Facility Supervisor staff, this position is responsible for facility policy enforcement, training and maintaining a facility supervisor staff, managing building reservations and overseeing select departmental special events.

**RESPONSIBILITIES:**

- Oversee the enforcement of facility rules and regulations; assess and refine building policies and procedures
- Manage and develop a team of facility supervisors
- Assist in developing student-staff trainings, in-services, and skill assessments
- Manage, organize, and provide logistical support for facility reservations

**Graduate Assistant for Youth Programs**

**DESCRIPTION:** The Graduate Assistant serves as leader of the Youth Programs staff and will assist with the design, marketing, organization, staffing and facilitation of youth programs hosted by the department throughout the year.

**RESPONSIBILITIES:**

- Assist with the design, coordination and implementation of youth programming



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- To include, but not limited to: summer day camps, after school programming, weekend programs and seasonal break experiences
- Assist with the development of youth program marketing & sponsorship campaigns
- Liaise with youth participants' parents/guardians, sponsors/donors, VSU & community partners

**QUALIFICATIONS:**

- Bachelor's Degree in a related field.
- Excellent verbal and written communication skills, word processing, as well as strong interpersonal skills.
- Proven ability to recruit, develop, lead, supervise and motivate student personnel
- Positive attitude, proven ability to work successfully with diverse populations, and excellent customer service skills.
- Qualified candidates must be accepted by VSU Graduate School in desired field of study before the final offer can be made for the position. Applicant must also have taken or must be planning to take the GRE exam.

**COMPENSATION:** \$8,000.00 Stipend for 10 months, Full Tuition Waiver,

**LAST DATE FOR CONSIDERATION:** For optimal consideration, please submit your application items before Monday, February 17<sup>th</sup>, 2020. Position will remain open until filled.

**PERSON INTERESTED IN THIS POSITION SHOULD:** Forward a cover letter, resume and references to:

Wyatt Lee, Coordinator of Competitive Sports

VSU Campus Recreation

1500 North Patterson Street Valdosta, Georgia 31698

Email: [wslee@valdosta.edu](mailto:wslee@valdosta.edu) Phone: (229) 333-5898 Fax: (229) 259-5088

Do not apply through [bluefishjobs.com](http://bluefishjobs.com)

**NOTES:** The Position is a 1-year appointment (10 month) with an additional second year based upon performance. Full tuition waived (In and out-of-state, up to 15 credit hours for fall and 15 credit hours for spring, summer tuition waiver up to 9 credit hours). Salary based on 10 month period (Fall/Spring). Summer hourly employment is also available. Must pay student fee (approximately \$1,100). Position is contingent upon the applicant's acceptance to the Valdosta State University Graduate School.