

Room Selection for Students with a Timeslot

This step by step guide will walk you through how to select a specific space in the residence halls. Members of the same roommate group may or may not have the same timeslot. Anyone in the roommate group may log in during their timeslot to select the space and assign all group members. Roommate groups should discuss ahead of time which member will log to select the space and confirm the group's preferences. Please note that the earlier timeslots will have the most available spaces to select from.

Please follow it all the way to the end, and reach out to housing@valdosta.edu if you have any questions.

Step 1:

- Visit our Housing webpage at www.valdosta.edu/housing
- Click on "Housing Portal Login" on the right hand side of the page
- Go back to the housing application and click continue on your 2021-2022 application.



Term Selector (Returning Students)

Please select a term below to start or continue with your application.

Academic Year 2021-2022
(08/11/2021 - 12/11/2021)

You started your application for Academic Year 2021-2022 on 23/02/2021, and have signed the contract as of 23/02/2021.

Due to you being a current resident, you do not need to pay a deposit at this time.

The status of your application is Application Completed.

CONTINUE

Step 2: Initial Selection

This is where students will select the TYPE OF ROOM they are looking to reserve for next year. Click on the red SELECT button for the room type desired to go to the next page.

- A 2-person unit is located in Centennial East or West. Each student has their own bedroom and will share a bathroom, kitchen, and living room area.
- A 4-person unit is located in Centennial East or West. Each student has their own bedroom, with bedrooms A and B sharing a bathroom and bedrooms C and D sharing a bathroom. There is a kitchen and living room area for all 4 students to share.
- A Private unit is a suite in Hopper Hall that has 2 bedrooms, 1 bathroom, and 1 sink in the common area. Each bedroom is for 1 student.
- A Semi-Private unit is a suite in Hopper Hall that has 2 bedrooms, a shower room, a toilet room, and 2 sinks in the common area. Each bedroom is for 2 students.

The screenshot shows a web application interface with a red header bar containing a menu icon, 'Visitor', 'Application', and 'Log Out'. Below the header is a breadcrumb trail: Profile Page > Contract Page (18+) > GradGuard College Renter's Insurance > GradGuard > Roommate Groups (Upper Class) > Returning Student Room Selection > Application Status. A progress bar below the breadcrumbs has seven steps, with the sixth step, 'Initial Selection', highlighted in red. The main content area is titled 'Initial Selection' and includes the text 'Staying between 8/11/2021 and 12/11/2021 for Term: Academic Year 2021-2022'. There are four room type selection cards, each with a red 'SELECT' button: '2-Person' (2-Person), '4-Person' (4-Person), 'Private' (Private), and 'Semi-Private' (Semi-Private).

Step 3: Room List.

This page will show all available rooms for the type selected. You can change the type of room using the checkboxes on the left-hand side, marked with the blue underline below.

- When you find the room you want to reserve, click ADD TO CART and it will automatically send you to the next page.
- If you click on [Show Room Info](#) it will show you who, if anyone, is already assigned to that room.



Room List

Room Types

- 2-Person
- 4-Person
- Private
- Semi-Private

Locations

- Centennial East
- Centennial West
- Hopper

Floors

- BR - Floor 1
- BR - Floor 2
- CE - Apt 103
- CE - Apt 106
- CE - Apt 114
- CE - Apt 117
- CE - Apt 118

Staying between 8/11/2021 and 12/11/2021 for Term: Academic Year 2021-2022

 CE 103A 0  CE - Apt 103 Centennial East 4-Person <i>Spaces Available in Suite: 4</i> <i>Spaces Available in Room: 1</i> Show Room Info ADD TO CART	 CE 103B 0  CE - Apt 103 Centennial East 4-Person <i>Spaces Available in Suite: 4</i> <i>Spaces Available in Room: 1</i> Show Room Info ADD TO CART	 CE 103C 0  CE - Apt 103 Centennial East 4-Person <i>Spaces Available in Suite: 4</i> <i>Spaces Available in Room: 1</i> Show Room Info ADD TO CART
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Step 4: Assign Beds

This page will have you assign **YOURSELF PLUS ALL MATCHED ROOMMATES** to specific beds within the unit you selected on the previous page.

- Click on the “select bed” drop down menu to choose your bed space.
- Repeat this for each matched roommate.
 - Make sure your entire roommate group discusses placement before your timeslot opens.
- Click the Continue Button at the bottom of the page.

My Room



██████████
Age: 21
Gender: Female
Select Bed

My Roommates

Below are your current roommates. You can assign beds to all of them.

██████████
Age: 22
Gender: Female
Select Bed

██████████
Age: 21
Gender: Female
Select Bed

Step 5: Confirmation. Here you can check to make sure you have everyone in the correct room, before hitting the Save and Continue button. Once you hit Save and Continue, you will have confirmed a space for the 2021-2022 academic year and will be in a contract.

- There is a grace period for students who change their mind about living on campus next year.
- Students have until Friday, March 19th at 12pm noon to inform the Office of Housing and Residence Life, in writing, they no longer wish to live on campus for the 2021-2022 academic year.
- A student cannot request on behalf of another student.
- Send an email with your name and student ID# to housing@valdosta.edu no later than 12pm noon on Friday, March 19th to request a release.



Confirmation

CE 260A, CE - Apt 260, Centennial East

1. CE 260A-1 ██████████

CE 260B, CE - Apt 260, Centennial East

1. CE 260B-1 ██████████

CE 260C, CE - Apt 260, Centennial East

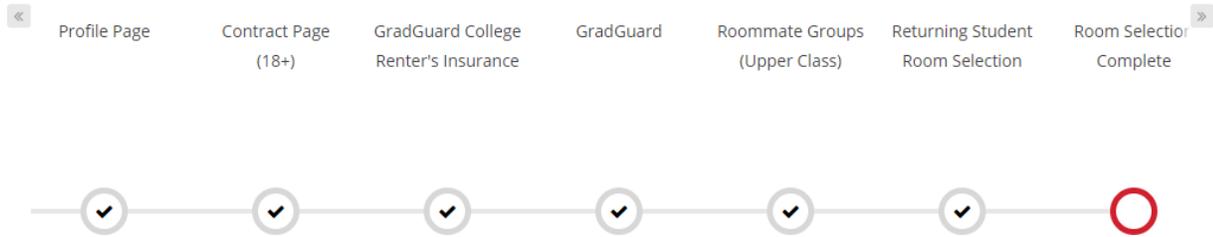
1. CE 260C-1 ██████████

GO BACK

SAVE & CONTINUE

Step 6: Selection Complete

This last page will show your booked room for the 2021-2022 academic year. Clicking the “Send Confirmation Email” will send a copy to your VSU email.



Room Selection Complete

Thank you for participating in Room Selection, as a reminder you are now in a housing contract for the 2021-2022 academic year. Your assignment and roommate information can now be found on the front page of the Housing Portal. You can return to that page by clicking the VState Logo at the top of this page.

As a reminder, there is a grace period for students who decide they no longer wish to live on campus for the 2021-2022 academic year. Send an email to housing@valdosta.edu no later than 12pm noon on Friday, March 19th requesting to be released from your housing contract.

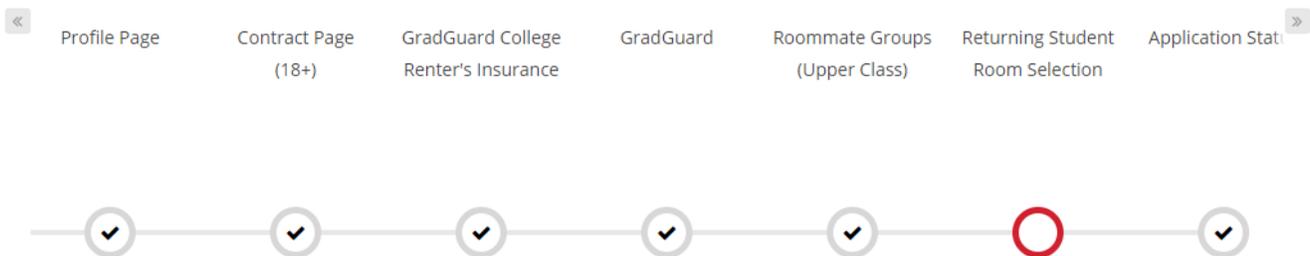
Please contact the Housing Office at 229-333-5920 if you have any questions.

Please hit the button below to send yourself a confirmation email. Please note, everytime you hit the button an email will be sent.

SEND CONFIRMATION EMAIL

Step 7A - IF YOUR ROOMMATE BOOKED YOUR SPACE FOR YOU

When you log back into the Housing Portal, you will only see the screens listed below. Please click “Select” for the option available on this screen.



Initial Selection

Staying between 8/11/2021 and 12/11/2021 for Term: Academic Year 2021-2022

4-Person

4-Person

SELECT

Step 7B. Select Save and Continue on this screen to complete your room selection.

Room List

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- 4-Person
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- Semi-Private

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- Centennial West
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Floors

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- CE - Apt 103
- CE - Apt 106
- CE - Apt 114
- CE - Apt 117
- CE - Apt 118

Staying between 8/11/2021 and 12/11/2021 for Term: Academic Year 2021-2022



CE 260D
0 🛏
CE - Apt 260
Centennial East
4-Person

Spaces Available in Suite: 1
Spaces Available in Room: 1

[Show Room Info](#)

Previous

1

Next

SAVE & CONTINUE

Step 7C: Selection Complete

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Profile Page Contract Page (18+) GradGuard College Renter's Insurance GradGuard Roommate Groups (Upper Class) Returning Student Room Selection Room Selection Complete



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