I. CONDITIONS OF OCCUPANCY

Occupancy of VSU Housing facilities is contingent upon the exhibitors of behavior which is compatible with maintenance of order and propriety. Additionally, the following specific requirements must be met:

A. VSU cannot make a housing assignment until the resident has been officially accepted by VSU. Full-time VSU students are given priority with housing.

B. The resident must be a VSU student enrolled for at least six credit hours a semester.

C. A deposit of $150 is due at time of application. The deposit will serve to hold a space for the contract year if and only if the student is accepted for housing by VSU. The deposit is non-refundable after 48 hours from the time of application unless accepted for housing by VSU. If the student withdraws or is released from the contract due to a disability, the $150 deposit will be refunded to the resident's account.

D. As long as a resident does not break the housing contract, the initial deposit shall be applied to all subsequently executed contracts until such time as the resident leaves housing. If the resident graduates or withdraws from VSU before completion of the academic year may be released from the contract, subject to the terms below, if the resident remains in compliance with the maintenance of order and propriety in the residence halls.

E. The resident is responsible for the condition of the room and furnishings which are assigned to him/her and shall reimburse the University for all cleaning costs in excess of normal cleaning costs if staff is required, at the University’s sole discretion.

F. If the room occupied is an accessible room and the student is not a student with a disability in need of the accessibility features of the room, the student agrees to transfer to a non-accessible room if the accessible unit is needed for a student with a disability.

II. PERIOD OF CONTRACT

A. Except as provided in Article XIII, this contract is for the full academic year (Fall and Spring semesters). Beginning the week contract.

B. A one-time fee. The application fee is not transferable to another resident. Continuing residents are not required to pay the application fee and $150 deposit. Note that the $100 is not applicable to the payment of room charges, but is a one-time fee paid for the application process.

C. The resident is responsible for the condition of the room and furnishings which are assigned to him/her and shall reimburse the University for all cleaning costs in excess of normal cleaning costs if staff is required, at the University’s sole discretion.

D. If requesting housing accommodations due to a disability (including medical conditions), the request needs to be reviewed and approved by VSU’s Access Office for Students with Disabilities. Students who are planning an applying for an accommodation should select the option in the Housing portal at the time of application.

E. If a resident graduates, transferring, or withdrawing at the end of a semester prior to the end of this contract, they must apply to be released from this contract by submitting the Release of Contract form by the deadline (See XIII C for approval). They must move out and properly check out no later than 48 hours after the start of Commencement.

III. HOUSING ACCOMMODATIONS DUE TO DISABILITIES

A. If a student with a disability (including medical conditions) is enrolled and desires to live on-campus with a roommate, a responsible assistant must be provided for the student. The student must notify the Office of Housing and Residence Life of their needs and submit a statement from a health care provider certification of their disability on an annual basis.

B. The resident is responsible for maintaining the cleanliness of his/her assigned space and shall be responsible for damages to, and/or repair and replacement of, University furnishings.

IV. HOUSING ACCOMMODATIONS DUE TO DISABILITIES

A. Freshman Residency Requirement. The freshman residency exemption forms can be completed and submitted online via the Housing Web page.

B. The freshman residency exemption forms can be completed and submitted online via the Housing Web page.

C. VSU does not guarantee an assignment in a specific building or with a specific roommate. Roommate requests will be honored only when utilizing Office of Housing and Residence Life approved applications. Please note that ESAs are only permitted in the Residence Halls and not in classrooms. Once the Access Office has approved an ESA, the student must also meet with Housing and Residence Life prior to the animal being permitted in the buildings.

V. BOARD (Meal Plan)

A. All residents are required to sign up for one of the designated board (meal plans). Plans are reviewed by the resident of the meal plan and may be changed at any time throughout the academic year. Food service privileges are non-transferable in part or whole. Residents will be required to sign a board plan contract once they have selected their individual board plan. Residents are not allowed to cook except in designated kitchen areas and only when utilizing Office of Housing and Residence Life approved appliances.

VI. BREAK PERIODS

A. The Residence Halls do not close for academic breaks such as Thanksgiving, Winter, and Spring Breaks. Students are permitted to stay in their assigned space during this time and are expected to have access to the Academic Year housing and have a snack bar available.

B. The duration between breaks, housing plans are not provided as a part of this contract.

VII. RESPONSIBILITY FOR DAMAGE

A. The resident is responsible for the condition of the room and furnishings which are assigned to him/her and shall reimburse VSU for all damage to or loss of these accommodations and furnishings. Students have access to the inventory report for their assigned room only upon checking in and have 48 hours to accept the report or make changes. After 48 hours, the Inventory Report will be marked as accepted and complete.

B. The student is responsible for maintaining the cleanliness of his/her assigned space and shall reimburse VSU for all cleaning costs in excess of normal cleaning costs if staff is required, at the University’s sole discretion. The student is responsible for checking the assigned space upon arrival to report any needed repairs to VSU Maintenance. The student must be liable for increased repair costs due to damage to furnishings of the resident. The student is responsible for maintaining all University property in a safe, responsible manner and shall be responsible for damages to, and/or repair and replacement of, University

PREREQUISITE: Please read carefully before accepting.

Note: This contract does not guarantee that space will be available in the residence halls.

This contract, made and entered into this ______ day of _________, 20_____, by and between The Board of Regents of The University System of Georgia and by and on behalf of Valdosta State University, hereinafter identified as VSU and (Name of resident, please print):

WITNESS

WHEREAS, in signing this contract the resident has submitted an application for living accommodations, room and board included in VSU residence halls and whereas, VSU has assigned such accommodations to the resident in VSU residence halls for the academic year or any remaining parts thereof, unless otherwise stated, exempting Acts of God, Strike, Natural Disasters and/or occurrences not under the control of VSU. Now therefore, in consideration of the rents and covenants contained herein, VSU and resident agree as follows:

**CONTRACT COMMITMENT** No term or condition of this VSU Housing Contract can be waived and no statement made by VSU or its agents shall be considered a waiver of any term or condition of the Contract, whether expressed or implied.
property within their rooms/units/desk/closet except for damage and loss from fire and/or law. When the University determines that it is unable to assign liability for such damage, the student shall share equally with other damage liability incidents to claims in the University’s common areas of the residence hall/unit/suite, including, but not limited to: hallways, lounges and laundry rooms. The University, in its sole discretion, shall determine the amount of any costs for cleaning, loss or damage and shall notify the student’s account. Payment due for the repair of damage resulting from violation of the rules is due no later than the 15th of the month following the date of the incident. Failure to pay will result in the forfeiture of the de-possess and/or hold a resident on the resident’s graduation, registration, or issuance of transcripts. No such furnishing must be removed from the room.

C. In the event a student wishes to attend classes for damage or loss, the following procedures is prescribed:

1. If a student wishes to attend classes for damage or loss, the student must notify the Office of Housing and Residence Life and provide a receipt for the damaged or lost item.
2. The student must complete a damage report form, which is available in the Office of Housing and Residence Life.
3. The damage report form must be submitted within 30 days of the date of the incident.
4. The Office of Housing and Residence Life will review the damage report form and determine the amount of costs for cleaning, loss or damage.
5. The student will be notified of the amount of costs for cleaning, loss or damage.
6. Payment is due for the repair of damage resulting from violation of the rules is due no later than the 15th of the month following the date of the incident. Failure to pay will result in the forfeiture of the de-possess and/or hold a resident on the resident’s graduation, registration, or issuance of transcripts. No such furnishing must be removed from the room.

D. Should a resident withdraw from VSU; this contract may be cancelled. This contract may be cancelled by the student in accordance with the schedule outlined below, a student may choose to cancel this agreement and receive a refund of any portion of the housing bill or their deposit. However, if a request for cancellation is received less than 15 days prior to the date of occupancy, no portion of the deposit will be refunded.

E. Each resident is issued a key to his/her room. Loss of this key or failure to return the key at the time of checkout. The resident agrees to pay room and board fees and other properly billed charges at the time scheduled by VSU.

F. No pets (with the exception of non-carnivorous fish) are allowed in the residence halls. Exceptions to this may be made with the written permission of the Director of Housing & Residence Life. Pets must be registered with the Office of Housing and Residence Life.

G. Personal property must be removed within 48 hours after a student withholds, separates from the University, or after the resident shall be removed at any time for violation of the contract, residence hall policies and procedures, or violation of VSU Code of Ethics and Conduct, non-compliance with rules and regulations of the residence halls, federal, State and local laws, and VSU policies, for reasons of health or safety, for the purpose of removing the fascinations/statements or misconception made to the resident in connection with this contract or if the resident exhibits behavior which is incompatible with the maintenance of order and property in the residence halls.

H. Any refunds will be calculated based on the date the resident properly checks-out of the room with VSU staff.

XIII. TERMINATION BY VSU

A. VSU reserves the right to terminate this contract, serve the resident with written notice to vacate immediately the premises, and take possession of the space at any time for violation of the contract, residence hall policies and procedures, or violation of VSU Code of Ethics and Conduct, non-compliance with rules and regulations of the residence halls, federal, State and local laws, and VSU policies, for reasons of health or safety, for the purpose of removing the fascinations/statements or misconception made to the resident in connection with this contract or if the resident exhibits behavior which is incompatible with the maintenance of order and property in the residence halls.

B. If on the first day of classes of each semester, a resident does not occupy the assigned space by 9 AM or if notice of delay in arrival is not filed in writing with the Office of Housing and Residence Life and VSU, the resident reserves the right to assign that space to another resident. The right of cancellation in this situation is reserved exclusively by VSU and in no way releases the resident from the obligation to pay for a space in the residence hall.

C. If a resident who fails to occupy the room remains and a student will, student will be subject to the delivery of the full amount of room and board fees.

XIV. USE OF FACILITIES

A. The University reserves the right to cancel or reassign any housing or housing assignment due to any unforeseen problems that may arise with the facility or housing assignments.

C. The University reserves the right to cancel or reassign any housing or housing assignment due to any unforeseen problems that may arise with the facility or housing assignments.

D. Pets, unless specifically authorized in writing by VSU and the resident, are not permitted in the residence halls.

E. Each resident is issued a key to his/her room. Loss of this key or failure to return the key at the time of checkout. The resident agrees to pay room and board fees and other properly billed charges at the time scheduled by VSU.

F. No pets (with the exception of non-carnivorous fish) are allowed in the residence halls. Exceptions to this may be made with the written permission of the Director of Housing & Residence Life. Pets must be registered with the Office of Housing and Residence Life.

G. Personal property must be removed within 48 hours after a student withholds, separates from the University, or after the resident shall be removed at any time for violation of the contract, residence hall policies and procedures, or violation of VSU Code of Ethics and Conduct, non-compliance with rules and regulations of the residence halls, federal, State and local laws, and VSU policies, for reasons of health or safety, for the purpose of removing the fascinations/statements or misconception made to the resident in connection with this contract or if the resident exhibits behavior which is incompatible with the maintenance of order and property in the residence halls.

H. Any refunds will be calculated based on the date the resident properly checks-out of the room with VSU staff.

XV. GENERAL

A. The Division of Student Affairs must approve any exception to this contract in writing.

B. All beds will be set in a non-smoking height prior to move-in and bed lifting will begin after the 2nd week of classes by Housing & Residence Life staff. Immediately after the 2nd week of classes, students must complete the bed-lifting process. Failure to complete the bed-lifting process will result in the student being charged for the full amount of room and board.

C. VSU does not discriminate on the basis of race, gender, sexual orientation, ethnicity, national origin, religion, age, disability status, or as a disabled veteran.

“By students, Georgia Code Section 17-12-3.2 requires that all students be in campus housing to be informed of the risks and issues regarding predatory sexual behavior”

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF PARENT (if the applicant is under the age of 18)

DATE

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