Page 1 of 1	, and the second	Approval Date:	11-17-2023
		Effective Date:	1-1-2024
		Reviewed/Amended	
		Date:	

### Policy:

Because entrance to the Nursing program is a competitive process with a limited time frame in which to complete the program, students are expected to stay enrolled in courses, making steady progression through the program.

Should students decide to voluntarily withdraw from **ALL** coursework at any point during a semester, the student must sit out of the nursing program for 1 regular academic semester (Spring or Fall semester) and submit a petition to the ad hoc SON Admission and Progression Committee to be able to re-enter the program. Approval by the committee is not guaranteed.

Students who are granted a medical or hardship withdrawal from the University do not have to sit out a semester; however, a petition must still be presented to the ad hoc SON Admission and Progression Committee indicating that the student has overcome the hardship and has a plan in place for success. Approval is not guaranteed but is contingent on seat availability in the upcoming cohort.

## Purpose:

# To ensure that student circumstances are supportive of student success

#### Procedure:

## Voluntary Withdrawal

- 1. Student voluntarily withdraws from all nursing classes
- 2. Student must sit out of the Nursing Program for the following full semester (e.g. withdrawal in Fall, sit out Spring; withdrawal in Spring, sit out Fall)
- 3. The student will submit a petition to the Admission and Progression Committee by mid-term of the semester prior to desired re-entry
- 4. Re-entry is not guaranteed
- 5. If the student withdraws in the Junior 1 semester and is permitted to reenter, the 3-year completion rule begins at the time of re-entry
- 6. If the student withdraws in any subsequent semester, the 3-year completion policy is still in effect and the student must complete the program in 3 years from the start of the Junior 1 semester

## Medical or Hardship Withdrawal

- 1. Student is granted a Medical or Hardship withdrawal from VSU
- 2. Students will submit a petition to the Admission and Progression Committee as soon as possible prior to re-entry in the program. (Of note, the Committee does not meet during summer break or Winter break. No decisions will be made on petitions submitted just prior to or during these times. Students should speak to an Advisor to ensure the petition is submitted in a timely manner)
- 3. Re-entry is not guaranteed