

## **Taking Transient Courses from another University while still being enrolled at VSU**

1. Check the university that you plan to transiently enroll in to see the courses that they offer.
2. Check the course description NOT the course name/number to be sure it covers the same material as the class that you would like to receive credit for at VSU.
3. Go to the VSU Registrar's office and ask for a Transient form.
4. Complete your portion of the form and then take it to your advisor for his/her signature.
5. Apply as a transient student and get accepted to the other university.
6. Once you complete the class, the university where you took the course has to send VSU confirmation that you completed the class by sending an official transcript. You need to check your transcript the following semester to make sure the class you took is showing.
7. The VSU ATP will not accept upper level AT courses.
8. Please visit the following website.

<https://www.valdosta.edu/admissions/financial-aid/forms/transient-certificate-request.php>