

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

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Committee/Group Name: MAT Program Committee

Chairperson/Responsible Contact: Regina Suriel _____

Purpose of the Meeting: Discuss the next steps in the evaluation and reporting of the MAT program

Date: August 20, 2013 Time: 2:15 Location: COE room 2035

Departments/Groups/Agencies Represented: MSRD: Scott Grubbs, Robert Spires, J. T. Cox and Regina Suriel

Primary Outcomes: Establish data needs necessary to complete reports, and establishing a meeting schedule

Actionable Items/Planned Follow-up:

1. Contact and possibly meet with Lynn Minor on disaggregating Livetext data
2. Disaggregate Livetext data on our ext meeting on Tuesday, August 27, 2013
3. Commence Reports
4. Dr. Spires will write MAT description and submit to responsible party