

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

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Committee/Group Name: EDAT Committee

Chairperson/Responsible Contact: Sean Lennon

Purpose of the Meeting: Monthly meeting

Date: 10/28/13 **Time:** 1:30 **Location:** Room 1117

Departments/Groups/Agencies Represented: MSRD committee member s– Julia McKissack, Sean Lennon, Scott Grubbs and Dawn Lambeth

Primary Outcomes: Discuss ongoing issues with 6001 class and possible modifications to overall collaboration policy's with other institutions (for me to work with)

Actionable Items/Planned Follow-up: Plan to meet again next month

Minutes:

I asked Julia if anything pertinent or new was going on that was needed to be discussed

Julia just remarked about the changes to the portfolio and the collaborative issues

We discussed the portfolio but decided not to do anything to I talked to the other university directors

Scott inferred that maybe we needed to work on this connection – I concurred and the conversation followed this for a while. Many issues could be cleared up with better communication. Dawn also reiterated that this was a concern

Meeting was then adjourned