

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE
Minutes

The College of Education Executive Committee met on Thursday, July 28, at 8:30 a.m. in Room 2050 of the Education Center with B. Gerber presiding. Members present were: Gerber, Reffel, Griffin, Stanley, Bauer, and Hilgert. Guests included Sheryl Dasinger (for L. Minor)

Minutes from Meeting on July 22 --- Reffel

Because there was not a quorum present, the approval of the minutes was tabled. Department heads are reminded to send a representative from their department if they are unable to attend.

Legal Seminar on Online Teaching – Stanley

Dr. Stanley reported on the webinar she attended, Legal Landmines for Distance Education Administrators (<http://www.magnapubs.com/images/ZA10SSMOS.pdf>) She discussed the areas of focus of the seminar, which were: online course ownership, copyright, fair use, and defamation. Our library has some links to guidelines and regulations. It was recommended by the members of the committee in attendance that Aaron Powell coordinate dissemination of this information to new and returning faculty and guidelines for the COE be developed following the development of VSU guidelines.

COE Professional Development Day – Reffel / Gerber

Further planning of the [COE Professional Development day](#) (August 10) took place. Faculty members who have published work were recommended to share in the scholarship sessions. Department heads are to ask the faculty if they will participate. A follow-up e-mail will be sent next week. A draft schedule of sessions was disseminated.

COE Policies and Procedures Manual – Reffel

The Executive Committee continued working on revising the Policies and Procedures manual for consistency and accuracy. This work will continue at the next meeting.

Other Business (VECA) – Stanley

Dr. Stanley shared about the plans for the upcoming school year for the Valdosta Early College Academy. 6th grade will remain in the Dewar COE Building with two teachers. 7th and 8th grade will be located in the old SL Mason building (which has new signage identifying VECA). Middle Grades Education methods courses will be held in the new VECA building and teacher candidates will work with VECA students in math and science. One section of EDUC 2110 will also work with the VECA students as their field experience.

Announcements:

July 31 – Commencement (10:00 a.m. Undergraduates; 12:30 p.m. Graduates)
August 9 -- Convocation(10:00 a.m.) Faculty / Staff Luncheon (11:30-2:00); DDD (1:30-3:00)
August 10 – COE Activities (9:00 & 1:00 sessions; 10:00 Meeting; 11:30- Lunch)
August 12 – Executive Committee Meeting (8:30); Orientation (10:00)
August 13 – Fall Semester Student Teaching Orientation (9:00)
August 16 – First day of Fall Semester

With no further business, the meeting was adjourned at 9:45 a.m.

Respectfully submitted,

Julia M. Reffel