

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, June 17, 2010, at 8:30 a.m. in Room 235 of the Education Center with Interim Dean Lee presiding. Members present were: Gerber, Reffel, Leech, Griffin, Stanley, Bauer, and Hilgert. Guests A. Powell, A. DeVane, S. Sanders, I. Barton and Dr. Browne.

Minutes from Meeting on June 10 --- Reffel

A motion to approve the minutes of June 10, 2010 was made by Bauer and seconded by Leech; with no discussion, changes or amendments, the minutes were approved.

IT and Technology Committee Report—Browne, et al.

Dr. Browne reported that the COE Technology had not met since their last reporting period. Mr. Sanders reported that from May 20-June 17, 203 work orders were completed. Mr. Sanders expressed appreciation for patience and cooperation in the email conversion process. Mr. DeVane reported that EC 2122 will be receiving new computers, EC 1142 is receiving trickle down computers, and EC 2135 will be upgraded with conference room technologies. The conference room will receive a new display monitor. Mr. Barton reported that he is aware of the screen saver time-out lock. In classrooms, there will be a 20-minute time out lock rather than a 15-minute lock. An instructor username / password is available without a screen lockout. Instructors using this would not have access to their “My documents” folder. They could bring a jump drive or use the sky drive to access files. If faculty are having difficulty with the “junk” filter on Windows Live, selecting options and block / allow will provide an opportunity to not have mail sent to the junk folder.

Retreat – Reffel

J. Reffel reported that the annual COE Annual Data Retreat will be held next week beginning Wednesday, June 23 at noon, ending on Thursday, June 24 afternoon. Topics for the retreat will include: NCATE’s Redesign program, PSC Diversity standard, data checklist, and advising procedures.

GACE Content Assessment Data 08-09 – Lee

Interim Dean Lee reported that she sent out the GACE Content Assessment data last night for programs to insert in their 09-10 Data Use for Program improvement reports. Programs are reminded to look at subtest scores to inform their programs. Also trends over several years should be examined to inform program decisions.

Update on Deans’ Council Meetings—Lee

Interim Dean Lee reported that the *VSU Scholar* is in the process. The Deans’ Council discussed the University Tenure and Promotion Committee. The role of that committee is to be one of policy and review. New faculty beginning Fall, 2010 have the opportunity to apply for up to \$3,000 for scholarship (course release, graduate assistant, computer software, etc.). A new division has been proposed in the area of adult and experiential learning, to include Prior Learning Assessment issues.

Advising / Recruitment – Lee

Associate Dean Lee presented a potential advertisement for the October issue of Seventeen Magazine. She will check on resources available to support the ad if the Executive Committee is interested in this.

With no further business, the meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Julia M. Reffel