

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, September 17, 2009, at 8:30 a.m. in Room 235 of the Education Center with Dean Gunter presiding. Members present were: Lee, Gerber, Roberts, Reffel, Martinez, Leech, Myers-Jennings, Minor, Griffin, Bauer, Stanley, Corbin, Gladwin, Pearce, Powell, Hilgert and Sanders (guest).

Review minutes from Meeting on September 17, 2009 --- Reffel

A motion by Dr. Griffin was made to approve the minutes of the August 20, 2009 meeting of the Executive Committee with a second by Dr. Martinez. With no discussion, the motion carried and the minutes were approved.

Report from IT – Sanders

For the month of August, 200 calls were completed. So far in September, 112 service calls have been completed. The supersection classroom, 255 has been configured for technology. Dean Gunter had a meeting with Joe Newton and Allen DeVane. The computer carts will be placed on the rotation schedule for replacement. Dean Gunter asked that a computer technician make rounds to assure that the projectors are shut down at the end of the evening. Dean Gunter asked when the equipment to upgrade the Dean's conference room would be installed. Finally, Dean Gunter asked about upgrading the teacher work-stations upgraded or reimaged so they are all up to date. Dr. Gerber thanked Sterlin and his group for setting up the IT minis for the VECA program.

Report from Deans' Council of 9/16/ 2009 --- Gunter

Dean Gunter reported from the Dean's Council meeting that temporary faculty should be in temporary positions for two years at a maximum. Dean Gunter requested PMFs for the tenure track positions that have been filled with full time temporary positions for two years. A list of [process improvements](#) was distributed. There is \$50,000 for increasing art on campus. Dean Gaston will head a committee on how to use that funding. Foundation accounts were discussed (t-shirts, retreats), spending should be in line with the mission of the university. Following the appropriate chain of command was discussed. Reassigned time requests should be provided to Dean Gunter as soon as possible. Dr. Gravett discussed the [Drop / Add policy](#) as distributed. The Langdale College of Business is proposing to change admission for the College of Business from a 2.8 GPA with an exception of a 2.5, with 3.0 in the last 30 hours. Dean Richards discussed the Learning Communities for fall 2010. Three were proposed for the Dewar College of Education. There is a committee about how they will operate (Freshman Learning Communities, Freshman Interest Groups or Living / Learning Communities). Dean Hull reported that there was some funding in the Graduate School for travel (\$200-\$650) for Associate or Full members of the graduate faculty.

QEP Proposals --- Gerber/Gunter

Dean Gunter encouraged the committee to apply for [QEP proposals](#). Drs. Gerber and Bauer attended the [QEP](#) session yesterday. Funding would be available in 2012. Proposals are for funding undergraduate research that supports one or more of three goals. Ideas for the COE were shared (Reading Place lab, KSPE Pedometer research, KSPE health research, Student teaching in Belize, Middle grades students impact on VECA). There is a rubric on the website for scoring. The proposals are to be 5 pages in length. Proposals are due October 1 at 5:30 p.m.

Reassigned Time for Scholarship --- Gunter

Dean Gunter asked that departments send requests for faculty release time to engage in scholarly research as soon as possible.

Liability Insurance --- Roberts

Ms. Roberts is asking that all students apply for Liability insurance online. Students will print the Confirmation page and bring it to the Advising Center

COE Committee Appointments --- Gunter

Dean Gunter led a discussion of committee appointments. Each committee membership was reviewed with chairs selected. Dean Gunter will send the final committee memberships to the Executive Committee with a member of the Dean's office as an ex-officio member on each committee. Dr. Bauer proposed a Pre-Professional committee for the Area F EDUC courses for collaboration and consistency. A task force was established to bring back composition and charge ideas.

Tenure and Promotion Work --- Gunter

Dean Gunter reported that the VSU Tenure and Promotion committee is operational. Dr. Bruce Caster is chairing this committee and they are gathering information about what is going on in different Colleges and Departments. Department Heads are asked to forward their departmental policies to Dr. Caster. The COE Tenure and Promotion Committee will be gathering departmental standards and criteria together to see if there is uniformity. The committee would like to try to establish minimum COE criteria for promotion and tenure.

Budgets and Travel Reminder --- Gunter

Dean Gunter received the budget and the travel is reduced about 40% in student teaching. Last year, \$114,000 was spent. This year, \$73,000 is in the travel budget.

Books to Belize --- Leech

Dr. Leech reported that Jane Zahner would like to send books to Belize. She will be asking faculty to contribute textbooks. Books can be collected in Dr. Powell's office for the COE.

Student Teacher Lecture --- Gunter

Dean Gunter asked about having a speaker for the President's Lecture Series or for student teachers.

Georgia Teacher of the Year --- Gunter

Dean Gunter said that the Georgia Teacher of the Year wants to come to speak to the student teachers. She has three degrees from Valdosta State University and is a teacher at Colquitt County.

BBQ/Chili Cook-off Nov 7 --- Gunter

Dean Gunter and Dr. Martinez proposed a team for the Chili cook-off and tailgate for the College of Education. Dean Gunter will pay the entry fee and we will have a team.

ANNOUNCEMENTS

General Faculty Meeting Today at 3:30 Magnolia Room

VSU Art Faculty Exhibition – Opening Reception: Monday September 21 7-8:30

PAAR Webinar Tuesday September 22, 2009 1-3

Next COE Executive Committee Meeting: Thursday September 24, 2009

Hispanic Heritage Month – October

Congratulations to Drs. Katherine Adams and Jill Geltner on the recent birth of their children. Sympathy is expressed to Dr. Heather Brasell on the loss of her husband.

With no further business, the meeting was adjourned at 10:05 a.m.

Respectfully submitted,

Julia M. Reffel