

MINUTES OF THE MEETING  
COLLEGE OF EDUCATION  
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, June 11, 2009, at 8:30 a.m. in Room 235 of the Education Center with Dean Gunter presiding. Members present were: Lee, Gerber, Roberts, Reffel, Martinez, Leech, Myers-Jennings, Minor, Griffin, Stanley, Bauer (via Skype) Pearce, and Hilgert. Guests included Patrick Biddix.

**Minutes from Meeting on May 28, 2009 --- Reffel**

A motion to approve the minutes of May 28 was made by Stanley and seconded by Martinez; with no discussion, changes or amendments, the minutes were approved.

**Legal Issues and Due Process --- Gunter**

Dean Gunter expressed concerns about faculty knowledge of legal and due process issues for students. It is requested that if faculty intend to exclude students from class or other activities, that they should communicate with the department head prior to taking action.

**Teacher Quality Grant Announcement --- Gerber**

Dr. Gerber reported that the US Department Of Education Office of Innovation and Improvement sent out a Request For Proposals for Teacher Quality grants due July 23. Two priorities were to rework the ECE pre-baccalaureate program. Another was to provide a master's program in a year of residency. Projects will be funded for \$1.5-2 million per year for 5 years. Discussions include including our local high need schools, Moody Air base and Arts and Sciences. The institution must have 100% in matching funds. Dr. Gerber attended an information session in Washington, D.C. with nearly 300 other interested applicants. VSU will be submitting a proposal for the master's programs, with a probable focus on Math / Science and perhaps Foreign Language Education.

**Report from meeting on SOI Pilot Project --- Reffel/Lee**

J. Lee and Reffel presented information on the meeting of the Online SOI pilot project. The College of Education will continue participating in the online Student Opinion of Instruction for summer semester. Courses will be uploaded 4 weeks into the semester. Exclusions from the online SOI will continue to be student teaching, practicum courses, thesis courses, directed studies, internships, and dissertations. Multiple instructors are included as long as they are in BANNER. The SOI window will be open for 2-3 weeks. Faculty can only access SOI information from campus, unless they have remote desktop access from home. All parts of term will be included in the SOI.

**Status of Data Use for Program Improvement/June 25<sup>th</sup> Data Meeting --- Reffel**

J. Reffel recently sent an e-mail to the Executive Committee regarding the status of the 2008-2009 Data Use for Program Improvement documents in the Exhibit Center. There are 14 programs that have created documents and are in the Exhibit Center. There are 10 programs that have not included the Data Use for Program Improvement documents in the exhibit center.

**Orientation update --- Roberts**

Ms. Roberts [distributed the number of students](#) who have attended recent orientations. Friday will be transfer students at 10:00, Saturday will be at 2:00 p.m. and Monday at 2:00 p.m. Pizza will be available for advisors after Saturday's orientation.

**Search updates --- Gunter**

Dean Gunter established a search committee of Drs. Minor, Leech and Stanley to review applications for the GOML director for the Dewar College of Education. Other searches are ongoing and should follow the process. He encouraged Department Heads to move as quickly as possible for the new positions.

**Belize update --- Gerber**

Dr. Gerber has been in communication with Belize about providing teacher education for the country. At the last telephone conference, they were to send syllabi about the courses to be offered. Dr. Gerber sent an e-mail was send yesterday that it was probably not going to work this summer.

**Valdosta Housing Authority – Minor**

Dr. Minor shared about the need for tutoring students at Hudson Docket and Ora Lee West everyday Monday-Thursday from 3:00- 5:00 p.m. Four students are needed each day (two at each center). It was proposed to get the EDUC faculty coordinators together to see if they can support this through their field experience requirements.

**Course and Curriculum Change Proposals – Minor**

Dr. Minor distributed [a Request for a Curriculum Change](#) for the GOML Special Education (Special Education General Curriculum and Special Education Adapted Curriculum) programs' "Quick Admit" process. The proposal is to do away with the "Quick Admit" process for these programs.

**Presentation of Initiative Proposals --- All**

Initiatives will be due to Dean Gunter by Monday.

Curriculum, Leadership and Instruction - Drs. Leech and Biddix presented an initiative for collaborating with Student Affairs for a cohort-based partnership for candidates to achieve a Master's degree while working in Student Affairs and to develop a track student affairs. There are data to support a program. Graduate assistants would be used to recruit candidates for this track. The total of the initiative is \$46,000 for the first two years.

Kinesiology and Physical Education – Dr. Griffin proposed purchasing 13 Flip Cameras for scholarship and program improvement. The total for the initiative is \$3,000

Early Childhood and Special Education; Middle, Secondary, Reading and Deaf Education; Advising Center – Drs. Minor, Stanley, and Ms. Roberts proposed hiring students to attend upper level mathematics courses and holding study sessions for struggling students to provide supplemental instruction. Total for the initiative is \$16,000.

Art – B. Pearce proposed an increasing faculty line due to the numbers of students in the Art department. There are limited upper-division electives offered currently. By filling a faculty line, an increase can be made in upper-division offerings for majors.

Psychology and Counseling – Dr. Bauer proposed an initiative to refurbish the Continuing Education facility to provide additional classroom space (one classroom in RCCE for 40 students). This is based on only being able to approve 75% of the overrides into upper division courses. The total for this proposal is \$40,000. Dr. Hilgert also proposed a future initiative that will come from FLED provide certification in Spanish for professionals (School Psychologists and Social workers).

Communication Sciences and Disorders – Dr. Myers-Jennings is working on a proposal for the doctoral program and filling faculty positions.

Adult and Career Education – Dr. Martinez presented a [proposal for an Online baccalaureate](#) competition program in Office Administration and Technology. The total for this proposal is \$194,000.

Dewar College of Education – Dean Gunter proposed increasing scholarly production in the Dear College of Education.

## **ANNOUNCEMENTS**

Orientation Friday at 10, Saturday at 2 and Monday at 2

Next COE Executive Committee Meeting June 25, 2009 (bring laptops for data uploads)

With no further business, the meeting was adjourned at 10:25 a.m.

Respectfully submitted,

Julia M. Reffel