

MINUTES OF THE MEETING  
COLLEGE OF EDUCATION  
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, March 25, 2010, at 8:30 a.m. in Room 235 of the Education Center with Interim Dean Lee presiding. Members present were: Gerber, Roberts, Reffel, Martinez, Leech, Minor, Griffin, Bauer, Pearce, Gladwin, Corbin and Hilgert. Guests Karen Noll (Myers-Jennings), Blaine Brown, Sterlin Sanders, Ike Barton, Allan DeVane.

**Minutes from Meeting on February 11<sup>th</sup> and 18<sup>th</sup> --- Reffel**

The minutes of February 11<sup>th</sup> and 18<sup>th</sup> were distributed for review and approval at the next meeting.

**IT Report – Browne, Sanders, Barton, Devane**

Mr. Devane reported that there is one additional COE lab (EC 1140) that will be upgraded this fiscal year. There will also be an update of the PC database. 185 desktops will be available for faculty upgrades this year. Mr. Sanders reported that from February 18-March 25, 184 calls were completed. Mr. Barton reported that there will be a move from PC (Desktops) to VDI (Virtual Desktop Infrastructure), which should reduce costs and lengthen lifespan. The initial implementation of VDI will be in administrative units, then labs, then faculty members (as appropriate). Flash video service will be investigated. Dr. Brown reported about the possibility of video hosting and survey hosting clients.

**ECE/SPEC PSC Review – Review, Minor**

Drs. Minor and Reffel reported about the review of three programs in the Departments of Early Childhood and Special Education was held March 7-10, 2010 (BSEd in Early Childhood Special Education, MAT Special Education Adapted Curriculum, MAT Special Education General Curriculum). In the preliminary findings for all three programs all standards were met. There were areas for improvement noted for Standard 4 Diversity with regards to English Language Learners.

**Dean's Council Meetings – Lee**

Interim Dean Lee reported on the Dean's Council meetings that have been held since our last Executive Committee meeting. 40+ Super Sections are scheduled for fall. A request was made to see if any 3000 or 4000 level courses would be appropriate as be Super Sections. There was an update to the late withdrawal process. A more comprehensive form for moving programs on line must be submitted. When faculty request to teach a course online, the entire program in which the course is housed must be examined to determine if the program is approaching 50% online. There is great variability in syllabi and requirements for Perspectives courses. Dr. James LaPlante is coordinating PERS courses and will be communicating with Departments housing those programs. The University Tenure and Promotion committee has been configured Dr. Martha Giddings is chairing the committee, supported by Dr. Kristina Cragg. Dr. George Langford is the COE representative. The tobacco policy was reviewed. Strategic focus proposals will be reviewed this Friday. COE has some Year 2 proposals. Courses are being considered for the minor in International Studies; those with 33% involving international issues

would be appropriate. The CSD course in Linguistic and Dialectical Studies was identified for the COE to examine.

#### **Sarita Brown – Roberts and Gerber**

Ms. Roberts reported that Sarita Brown is coming to campus next week on April 1 and 2. Faculty and students are invited Thursday night from 7-9 and Friday morning from 9-10:15. Student teachers will receive a book, *What works in classrooms for English Language Learners* when they come for the presentation at 10:30 followed by Gary Walker from the Professional Standards Commission in the afternoon.

#### **EDUC 2130 – Bauer**

Dr. Bauer reported that the Department of Psychology and Counseling is considering a new course description for EDUC 2130 to include field experience and criminal background check. EDUC 2110 and 2120 will also be considered to include this information.

#### **Budgets and travel – Lee and Gerber**

Interim Dean Lee reported on the encumbrance of year-end funds for this fiscal year to include replacement of furniture. Travel funds should also be encumbered.

#### **Criminal Background Checks – Lee**

Dr. Lee reported on a private company that has contacted the COE about conducting Criminal Background Checks. Other institutions are using such companies for this purpose.

#### **Summer GAs – GOML Dept. Head**

Interim Dean Lee reported that the GOML Department Heads agreed to continue to support the departmental graduate assistants for May, June and July.

#### **Psychology Building Update – Bauer**

Dr. Bauer reported that the Psychology Building plans are progressing.

#### **ABAC Visit – Roberts, et. al.**

Interim Lee thanked J. Reffel, M. Roberts, B. Stanley, B. Browne, and S. Cohn for attending the Futures' Fair at ABAC.

#### **External degree offerings – Lee, Bauer, Martinez**

Interim Dean Lee reminded the committee that courses that are offered on-line can move programs to the external degree and should be approved through the proper channels.

#### **Dr. Faye Barnes' offer – Lee**

Interim Dean Lee mentioned about Dr. Faye Barnes' offer to come speak to our students about employment, certification, etc.

#### **Announcements**

Visit of International Teachers (Reffel)

GSU Meeting on Monday

COE Honors Night Roberts–April 13 6:00 p.m.

With no further business, the meeting was adjourned at 10:15 a.m.  
Respectfully submitted,  
Julia M. Reffel