

MINUTES OF THE MEETING  
COLLEGE OF EDUCATION  
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, November 19, at 8:30 a.m. in Room 235 of the Education Center with Dean Gunter presiding. Members present were: Lee, Gerber, Roberts, Reffel, Leech, Minor, Griffin, Stanley, Bauer, Pearce, Corbin, Powell and Hilgert. Guests: Larry Wiley, Blaine Brown, Sterlin Sanders and Kelly Heckaman.

**Minutes of November 12, 2009 --- Reffel**

A motion to approve the minutes of November 12, 2009 was made by Reffel and seconded by Griffin; with no discussion, changes or amendments, the minutes were approved.

**Report for IT --- Sanders and IT staff**

Machines for SLP 256 and PSY 107 have been ordered and will be installed over Christmas break. 105 calls were completed during the month. Dean Gunter asked to have a SmartBoard in EC 2140.

**Report for COE Technology Committee --- Browne**

Dr. Browne requested that an increase in the KSPE computer lab computers. There are currently 10, but it is requested that there be 6 more in there. Also, the computers are running slowly and could need an upgrade. The committee is planning a clicker practice and training session. Turning Point is being tested and is less expensive (64 response cards, receiver and cases is \$2400) vs. \$4200 for E-Instruct. The COE technology committee is working with the university committee on a decision about clickers. Dr. Lee reported that the clickers are not working in the large classroom in the Ed. Center. Associate Dean Lee discussed that perhaps the technology and professional development committee join on training issues.

**Report from Graduate Policies Committee ---Gerber**

Dr. Gerber reported from the Graduate Policies Committee about the issue of accepting transfer credit from NBPTS. The discussion led to what other organizations might lead to providing credit. The committee discussed also who would decide to accept the credit. It was therefore recommended, that it was inappropriate to make a policy on only one credit-granting agency. The committee recommended that credit for the one student should be considered for transfer based on the decision of the department. A memo will be sent from the committee to the Graduate School

**Report from Deans' Council of November 18, 2009 --- Gunter**

Dean Gunter reported from the Dean's Council from yesterday. Dr. Levy had been to the BOR meeting on Tuesday. An 8% (as high as 12%) reduction will be in place for 2010. An additional \$100.00 fee will be added to students in the spring. Fees are not covered by the HOPE scholarship. In 2010, these fees will sunset. Dean Gunter will be attending a recruitment and retention meeting today. The return rate on SOIs is not great, but a decision was made by the Dean's council that the university based SOI will be across all colleges and departments effective Fall 2010. November 30 and December 7, any students who have not responded to their SOIs will receive an e-mail. Dean Gunter distributed a [handout on Strategic Goal 1](#). He

emphasized that all institutions will have in place a two-year course schedule posted on line for easy access for undergraduate programs. Dean Gunter discussed the VSU salaries and CUPA comparisons and will share it with Department heads as guidelines for starting new salaries.

### **Curriculum Changes --- Minor/ Reffel**

Dr. Minor presented the MAT in Adapted Curriculum and MAT in General Curriculum admission requirements and [syllabus changes](#) for the following:

[Request for Curriculum Change MAT Admission Requirements](#)

[Request for Curriculum Change MAT Special Education Adaptive Curriculum](#)

[Request for a New Course SEAC 5520](#)

[Request for a New Course SEAC 6200](#)

[Request for Curriculum Change MAT Special Education General Curriculum](#)

[Request for a New Course SEGC 6110](#)

[Request for a New Course SEGC 6200](#)

[Request for a New Course SERD 6030](#)

[Request for a New Course SERD 6060](#)

There was discussion about the admission requirement which states, “Serve as the teacher for students with disabilities appropriate for the candidate’s selected area of certification (ie., general or adapted), with a non-renewable certificate. Teachers must have a minimum of 20 contact hours with students who have disabilities appropriate to their selected area of certification.”

Concern was expressed about how the program / unit will meet accreditation requirements in the area of clinical practice if the candidates are serving as a general education teacher of record. A friendly amendment was made to include the NCATE language for clinical practice on the letter that principals sign and the syllabus for clinical practice.

### **5999 --- Stanley/Reffel**

Dr. Stanley brought back the issue of how to implement 5999 in all of the GOML courses. Drs. Lee, Gerber and Stanley will work on a memo to the Registrar to see if 5999 can be listed in each of the advanced programs.

### **Freshman Learning Communities --- Roberts**

Ms. Roberts reported that there will be 45-48 student opportunities for Freshman Learning Experiences. (Emerging Leaders, Honors I, Nursing I, World of Business, Pre-Engineering) These will be like cohorts. Ms. Roberts proposed an entire schedule of 5 classes. Ms. Roberts also mentioned that there will be three COE cohorts including, Psychology and Sports Medicine. PSYC 2500 is one of the courses offered to the nursing and COE cohorts/

### **Faculty Marshals ---- Reffel**

J. Reffel discussed the need for additional faculty marshals for commencement. It was recommended that she send out an e-mail on coefac to see if there are any faculty members interested.

**Building Addition – Gunter**

Dean Gunter shared the [Architectural Renderings](#) for the Classroom Lecture Hall that will adjoin the Dewar College of Education.

**Announcements**

Staff Appreciation Lunch Today

Next meeting of the COE Executive Committee is Dec 10

Data Meeting Dec 3

Graduation Saturday December 12 at 10:00