

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, October 23, 2008 at 8:30 a.m. in Room 255 of the Education Center with Dean Gunter presiding. Members present were: Lee, Gerber, Roberts, Reffel, Martinez, Leech, Myers-Jennings, Minor, Griffin, Stanley, Bauer, Corbin, and guest, Dr. Karla Hull, Acting Dean of the Graduate School.

Approval of minutes of meeting on October 16, 2008

A motion from Martinez, seconded by Stanley was made to approve the minutes from the Executive Committee meeting on October 16. There was no discussion, the motion carried and the minutes were approved.

Report from Dean's Council of October 22 – Gunter

Dr. Gunter presented information from yesterday's Dean's Council meeting. President Schloss discussed the bomb threat. A phone tree will be developed in addition to a mini-guide. He discussed a clear procedure to be followed in these events. Dr. Levy's title is now Vice President and Provost; the person closest to the mission of the University should have a distinguished leadership role in that. A Provost is the "first among equals." The reason the Academic VP should be the Provost is because the mission of VSU is teaching as learning. According to Dr. Schloss, the goal of budget reductions is to protect personnel. Dr. Gravett discussed the new e-rate for all on-line courses to support and encourage the use of technology in education. Using technology to teach in P-12 is a need in Georgia. The withdrawal policies are coming to the Senate. Faculty will not be able to issue a grade of "I" without a completing a form that documents a hardship or medical reason for the Incomplete. A copy of the [QEP proposal](#) was distributed which will be the Office of Undergraduate Research (OUR)

Report from Academic Committee of October 20 – Gunter

Dr. Gunter reported that the Academic Committee received proposals from the College of Education were received with little discussion.

Letter from the PSC on Online Teaching Endorsement – Leech / Reffel

Dr. Leech shared the results of the letter and report that has been received from the PSC for the Online Teaching Endorsement. All standards were met with one area for improvement and three areas of strength. 10,000 new sections were added to the Virtual High School online.

Graduate Catalog Updates – Gerber / Hull

Dr. Hull discussed the Graduate Catalog change proposals that will be forthcoming. The first of these is [the curriculum change proposal from the Department of Communication Sciences and Disorders](#). In the curriculum change proposal includes underlined information (will change, Italicized information will be added (Program Admission Requirements; Program Considerations for Probationary Status; Program Retention, Dismissal and Readmission Policies; and Program Graduation Requirements. The proposal was withdrawn from further consideration and will be amended and returned at a later date. Dr. Hull also directed the College of Education to

identify a minimum GRE Analytical Writing score. Dr. Hull will send Dr. Gunter the range of admission requirements around the university for consideration.

Dr. Corbin presented a [curriculum change proposal for changes in the BM in Music Education](#). A motion to accept was made by Bauer and seconded by Leech. Discussion was held on the outcomes and the motion passed.

MAT Admission Change – Minor

Drs. Minor presented a [curriculum change proposal for the MAT](#) requirements for admission. Bauer moved approval and Griffin seconded. The motion for the

CommuniCoach – Reffel

Dr. Reffel presented a technology tool that could be used for direct observation of student teacher, CommuniCoach. A site license for this tool is \$3500 for a department or \$7000 for an institution. Also the company can provide web-hosting service for an additional \$7000. Department heads are asked to share this with their departments through the website <http://www.isoprime.com>

BOR Request for Professional Doctoral Programs – Gunter

Dr. Gunter distributed a letter from Dr. Herbst of the BOR regarding professional doctoral programs for committee information

Teacher Quality Grants – Gerber

Dr. Gerber reminded that the Call for Proposals is out for the Teacher Quality Grants. The RFPs are available at <http://www.coe.uga.edu/teacherquality>

Final Exam Schedule – Bauer

Dr. Bauer discussed the final exam schedule for courses that are scheduled one night per week. Dr. Gunter said that instructors with night classes should contact the COE for a room.

Dinner with President Schloss – Roberts

Ms. Roberts distributed the [Invitations](#) for the College of Education dinner at Dr. Schloss' home November 13 from 5:30-7:30 p.m. Nametags will be at the front door.

Summer 09 Orientation Sessions – Roberts

Ms. Roberts distributed the [proposed summer orientation](#) schedule.

Last Change for Participants for October 31 – Gunter

The following faculty from the College of Education will be participating in the October 31st workshop on teaching online: ACED – JD Thomerson, V. Whistler; MSRD – S. Grubbs, H. Brasell, L. Jones, A. Pelligrino; ARED – Blake Pearce; CSD – Bob Johnston; KSPE – Scot Raab; ECSP – J. Ernest, K. Heckaman, C. Bond, D. Judd; CLT- J. Biddix, J. Zahner, Patterson; PSYC – B. Bauer; A&S – K. Lowney, S. Gray, M. Davey, B. Potter; Dean's office – J. Lee.

People Soft Update – Gunter

The PeopleSoft travel process seems to be improving. Travel has been authorized and the process seems to be working better.

Budget Hearings – Gunter

All faculty members are invited to Budget hearings. Dr. Gunter presented his draft presentation that he will be making to the Dean's council the COE budget cuts.

BOR Draft Plan to meet 20,000 due November 2 – Gunter

Dr. Gunter will be meeting with department heads on the BOE draft plan to meet 20,000 next week.

Announcements:

JD Yager on Gangs at 10:00 room 255 today

President's Cabinet at 10:30 today

Assessment Committee today at 4:00 in Room 255

Next Executive Committee meeting October 30 at 8:30

Professional Development on Scaling Up Online Courses Friday October 31 at 9:00 a.m.

University Faculty Meeting Friday October 31 at 3:00

There being no further business, the meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Julia M. Reffel