

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, November 20, 2008 at 8:30 a.m. in Room 235 of the Education Center with Associate Dean Lee presiding. Members present were: Gerber, Roberts, Reffel, Martinez, Leech, Myers-Jennings, Minor, Griffin, Stanley, Bauer, Pearce, Corbin, and guest, S. Sanders

Approval of minutes of meeting on November 13, 2008

A motion from Reffel, seconded by Martinez was made to approve the minutes from the Executive Committee meeting on November 13. There was no discussion, the motion carried and the minutes were approved.

Report from IT – Sterlin Sanders

Mr. Sanders shared the report from IT. Most of the offices are moving from Ashley to Pine Hall. Three of the 31 computer upgrades have been completed. Monitor upgrades are being done now as well. So far, there have been 93 work orders for November. The combination of 120-122 for open lab space is continuing. Computer upgrades will be done in 262 and new headsets will be installed in 256 in the Communication Sciences and Disorders/ Curriculum Leadership and Technology building.

Curriculum and Catalog Changes – Gerber

Dr. Stanley presented a [Request for a Curriculum Change for the Deaf Education program](#). Roberts moved to approve and Martinez seconded. With the addition of a DEAF 2999, the curriculum change was approved. [Proposals for the ESOL curriculum changes](#) and a proposal for [a curriculum change for the M.Ed. in Secondary Education](#), Spanish was made as made by Bauer, seconded by Leech. After discussion, the proposal was tabled and sent back for revision. Bauer, seconded by Corbin, made a proposal for a curriculum change for the M.S. [in Clinical Psychology and M.S. in Organizational Psychology](#) along with changes to the [Graduate Catalog](#). The motion passed. Bauer made a proposal for a curriculum change in [prefix for the Gifted Endorsement](#). The motion passed.

Report from the Dean's Council of November 19, 2008 – Gunter via Lee

Dr. Schloss will announce the new configuration for the Budget Advisory Committee at Senate this afternoon. John Crawford wants a list of rooms that could be named (for contributions) across campus. Ray Sable presented an overview of the [VSU Campus Climate Commitment Plan](#). He is in hope that the university will adopt such a plan. Dean Gunter reported that he needs to have a one-on-one meeting with Dr. Levy regarding positions; before he does that, he would like to talk with each department head individually regarding positions needed. Department heads are asked to schedule a 10-15 minute meeting with him on Friday or Monday so that he can meet with Dr. Levy on Tuesday when he gives him the Tenure / Promotion packets.

5999 – Reffel

Reffel announced that she still needed the courses that each program will need to have listed as co-requisite with the EDUC 5999 course for advanced preparation programs. Department heads and program coordinators are to send the course listings to jreffel.

Honors Committee (Handouts from Nanci Scheetz) – Gunter via Lee

A [handout of the University Honors](#) was made available to the Executive Committee. Committee members are encouraged to nominate outstanding students for these awards. Also, two [memos from Nanci Scheetz](#), Chair of the Academic Honors and Scholarship Committee were distributed regarding nominations for University-wide honors

Emergency Preparedness Training – Lee / Pearce

A training on emergency preparedness was recently held. A protocol for building evacuation has been developed. Red signs are to be posted on doors with information about emergencies. No other notices should be on doors.

Announcements

Rey is cooking for staff (don't forget your turning fork) burgers and hotdogs for Staff

Senate: Today

Next COE Executive Committee Meeting December 11, 2008 at 8:30

Graduation December 13, 2008 at 10:00

There being no further business, the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Julia M. Reffel