

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, April 16, 2009, at 8:30 a.m. in Room 2050 of the Education Center with Dean Gunter presiding. Members present were: Gerber, Roberts, Reffel, Martinez, Leech, Minor, Griffin, Bauer, Stanley, Pearce, Gladwin, Hilgert and guests Renee Hannibal, Becky Murphy and Denise Bogart.

Shared Services (Online e-time application) -- Becky Murphy and Dr. Denise Bogart

There will be a system-wide implementation of Shared Services / ADP. Ms. Murphy shared a [handout of the timeline for implementation](#). April 20-May 15, UAT Testing and training will be conducted, Online tutorials will be available; parallel testing will be conducted May 18-June 19; June 19-July 17, People Soft will go down and not changes will be able to be made. The new e-time system will go live July 1. Dr. Bogart encouraged employees to print a copy of the last pay statement in PeopleSoft before the system changes in July. Ms. Murphy shared a [handout](#) with screen shots of the process

Approval of Minutes of April 9, 2009 – Reffel

A motion to approve the minutes of April 9 was made by Stanley seconded by Bauer. With no discussion, changes or amendments, the minutes were approved.

College and Departmental Websites (Publication) --- Reffel

J. Reffel asked department heads to review their departmental websites for accuracy and consistency (a list of items that should be posted will be sent) and schedule a meeting to review the websites with the Contribute web master from the department, the department head and Reffel to review. Then, a peer review process will be established between department heads for feedback.

Faculty Recommendations for COE Discussion group on T & P --- Gunter

Dean Gunter requested that department heads send the name of the person from their department that will serve as a representative to the COE Tenure and Promotion planning committee.

Parsimonious- A Meeting with the President --- Gunter

Dean Gunter discussed a meeting he had with President Schloss yesterday about a grade appeal. President Schloss expressed concerns about the Grade Appeal process and all of the potential problems that could occur in the procedural steps. President Schloss identified that most procedures are complex and there can be pitfalls with complex procedures. Dean Gunter wants to review all of the policies and procedures in the College of Education for clarity. Dean Gunter asked Dr. Lee to check with the Professional Standards Commission about reporting plagiarism to PSC as an ethics violation if the individual holds a Clear Renewable Certificate.

Q & A from Appropriations Committee --- Gerber

Dr. Gerber will be participating in a Q & A session from the Appropriations Committee on Friday, April 16, 2009 from 12:30-1:40 p.m. They will be spending today with Valdosta Technical College and tomorrow with Valdosta State University. They will tour the campus,

have lunch, view a SIFE presentation and participate in the Q&A session with President Schloss, FD Toth, Bill Cason, Troy Davis, Brian Gerber, Brad Lofton, James McGahee, and Tom Newbern.

Faculty for Graduation --- Gunter / Pearce

B. Pearce reported from the Commencement Committee that a new stage has been ordered for Commencement. There will be double ramping for accessibility at the back of the stage. Faculty, graduate students, undergraduate students will process as they did last time in double file lines. Graduates will enter the stage from the back, come down the sides, cross in the front, back down the center and exit from the back. Fewer faculty members will be able to be seated on the state for commencement. A firm number of faculty members needs to be sent to the Ann Lacey. Readers will be the same. Department heads were asked to send to Dean Gunter exactly how many faculty members will be attending commencement.

Summer School – Gunter

Dean Gunter said that the summer school rosters are due to him today.

Announcements

Ed.S. in Coaching Pedagogy begins this June with lots of interest –Griffin

317 students responded to advisor evaluations – Roberts

30 applicants for People to People teacher leaders will be interviewed for 15 positions - Reffel

CEC / IRA Relay for Life Team earned \$200.00 for Relay for Life for April 24th - Reffel

Certificate from University Council for Workforce and human Resource Education - Martinez

With no further business, the meeting was adjourned at 10:00 a.m.

Respectfully Submitted,
Julia M. Reffel