

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, January 29, 2009, at 8:30 a.m. in Room 235 of the Education Center with Dean Gunter presiding. Members present were: Lee, Gerber, Roberts, Reffel, Martinez, Leech, Myers-Jennings, Minor, Griffin, Stanley, Bauer, Gladwin, and Hull. Guests included Elizabeth Omiteru, Lisa Baldwin and Kristina Cragg.

Minutes of January 15, 2009 Meeting --- Reffel

A motion by Gunter was made to approve the minutes from the Executive Committee meeting on January 15. There was no discussion, the motion carried and the minutes were approved.

Technology Report (Delayed due to virus outbreak!) – IT Staff

Online Evaluation of Instruction – Cragg / Baldwin

Kristina Cragg and Lisa Baldwin presented the Online Evaluation of Instruction that had been pilot tested with two departments in the fall. They demonstrated the survey and distributed [Instructions for Student Opinion of Instruction \(SOI\) Data Access](#).

Report from College and University Forum Meeting – Lee

Dr. Lee reported that the College and University Forum has been tentatively scheduled for April 22, 23, or 24th in Macon or Forsythe. The strands are planned to be Teacher Quality and University Preparation, Induction, Professional Learning and Leadership.

Report from Induction Meeting – Lee

Dr. Lee attended an Induction meeting at the GADOE on January 22nd. Two faculty members from Scotland presented on Induction and are interested in networking and exchange. In Scotland, when teachers graduate, they don't receive a certificate until they have participated in one year of induction. Superintendent Cox complimented VSU on our exploration of Induction. The Governor's priority is to induct special education teachers due to attrition.

Reliability Study of CLASS Keys – Gunter / Lee

Dr. Lee reported that the CLASS Keys is the new teacher evaluation instrument. She met with the new Deputy Superintendent and Director of Teacher Quality about the instrument. UGA developed the instrument. The GADOE is interested in an external evaluation of the validity and reliability of the instrument. Dean Gunter and Dr. Lee had a follow-up conference call with them on Monday. VSU has experience with inter-rater reliability and fidelity research. The materials have been reviewed by a number of individuals outside of Georgia. Dean Gunter proposed that we could provide faculty with research opportunities to evaluate the instrument using GADOE data. The timeline is to complete this in the spring of 2009. Pilot schools in our area are Thomas County, Charlton County, Camden County, and Mitchell County. Dean Gunter proposed that 5-6 faculty members could conduct research with 30 faculty members in the pilot sites in our area.

Tenure and Promotion Discussion with Dr. Levy – Gunter

Dean Gunter reported that Provost Levy would be here at 4:00 p.m. to discuss tenure and promotion with department heads this afternoon in Room 235 of the Dewar College of Education.

Course and Curricular Changes – Reffel

A motion was made by Martinez, seconded by Reffel to approve the course changes for [ACED 9410](#) and the curriculum change for [BSED TTI](#). With no discussion, the motion carried and the changes were approved. A motion to approve the graduate catalog changes for the ACED graduate programs was made. A discussion followed, that each department is meeting with Dr. Hull independently, and that there are some errors in what is being proposed and should be corrected across all of the catalog changes. The motion was tabled.

Course and Curricular Procedures – Reffel

Julie Reffel proposed an amendment to the [flow chart for course and curriculum change](#) requests that involved posting change request in LiveText and a timeline for course and curricular change requests through the Teacher Education Council and Executive Committee.

Communicoach – Gunter / Minor

Dean Gunter and Dr. Minor discussed the CommuniCoach software and Dean Gunter is ready to fund the initiative.

Legislative Update – Gunter

Dean Gunter is finishing his term as president for the GACTE organization. Bill Ware works for the Colleges and Universities to work with the legislature. Dean Gunter will forward legislative updates to us as they come to him. One of the initiatives may be to eliminate the ETTCs. Another legislative action may do away with RESAs. As we hear legislative actions, let him know.

COE Video – Roberts

Ms. Roberts will be working with Bill Muntz to develop a new video about the College of Education. If faculty are interested in working on this, notify Ms. Roberts. Danny Smith has been working on departmental videos.

Volunteers for Assessment Reviews – Lee

Dr. Lee and the University Assessment Committee is looking for volunteers for inclusion the first round of reviewing assessment reports. Dean Gunter suggested that programs that are not reviewed by outside agencies may wish to volunteer. Formative feedback will be provided by the committee.

Teacher Quality Grants – Gerber

Dr. Gerber was in Athens reviewing Teacher Quality Grants. Dr. Manning, Hedgepeth, and Jones submitted them from VSU. Grants are funded at around \$50,000 with a total of \$1.95 million available.

Share the Wealth Report – Griffin

Dr. Griffin reported that 600 participated in the Share the Wealth Conference last week.

Announcements / Important Dates:

Dean Gunter and Dr. Gerber will be in Belize next week. Associate Dean Lee will be in charge. The last candidate for the VP of Finance is on campus now and will be leaving tomorrow. Dr. Schloss will be having a final meeting with the committee at 2:00 p.m. tomorrow. Associate Dean Lee reported that the Title II report is completed.

February 7 – Helen Ruffin Reading Bowl

February 7 – Visitation Day

February 12 – Next COE Executive Committee meeting

February 13 – OnLine LifeLine Conference

February 26 – Donnie McGahee night at the Women's basketball game

There being no further business, the meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Julia M. Reffel