

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, August 21, 2007, at 8:30 a.m. in the COE Conference Room (Room 235) in the Education Center with Dean Gunter presiding. Members present were: Drs. Lee, Myers-Jennings, Minor, Gladwin, Gerber, Leech, Griffin, Corbin, Stanley, Martinez, Bauer, Reffel, B. Hull, Mr. Pearce and Ms. Roberts. Guests: Dr. Cunningham

Drs. Bauer and Cunningham presented the curriculum modifications for the Ed.S. in School Counseling. A motion to approve was made by Dr. Bauer, seconded by Dr. Reffel. Discussion points included:

- The program is designed to be delivered on-line
- As an online program, the department could apply for a franchise
- As an on-line program, SACS approval will be sought
- Students from out of state could participate in the program
- Courses in the program could be used as a cognate.

The motion passed unanimously.

Dr. Lee presented the GACE 2006-2007 data comparing the results with the framework. GACE frameworks can be obtained by accessing <http://www.gace.nesinc.com>. Handouts included [overall Dewar COE GACE Content Results](#), [How to Read the Score Report](#) and a [summary of scores](#). Dr. Lee also sent the full report to department heads via e-mail.

Ms. Roberts announced the GACE workshops to be held [September 13 \(GACE Basic Skills\)](#) and [September 20 \(GACE Content Assessment\)](#). She passed on flyers for distribution and posting.

Dr. Reffel discussed the [SACS General Education Outcomes](#) and how to complete the required Matrix. It was determined by a subcommittee of the Assessment Committee that there were no unit-wide, course-embedded assessments that would measure general education outcomes. Therefore, each department is to list courses offered on the matrix and identify which outcomes are measured and how they are measured. The department heads' council on Tuesday, August 26, 2008 at 4:00 p.m. in the Library will address this.

Dr. Lee presented two recommendations from the Field Experience Committee (and subcommittee on Partner Schools). It was recommended that the Partner School agreement identify expectations for faculty liaisons. Also, rather than the 5 schools plus Early College as Tier 1 Partner schools, it was recommended that this year, one partner school (and Early College) be identified (S.L. Mason) and pilot the role of the faculty liaison in order to better outline responsibilities including time spent, communication, induction and application procedures. The second recommendation was regarding the Student Teaching Fee. The 2008 Georgia Teacher of the Year, Emily Jennette will be on

campus on Friday, September 19 to speak to student teachers in morning and afternoon sessions by level (early childhood in one session, others in other session). When student teachers are not with Ms. Jenette, they will be in classroom management sessions facilitated by VSU faculty. It was recommended the following book be provided to student teachers: Wong, H.K., Wong, R.T. (1991) The first days of school, Harry Wong Publications.

Dean Gunter presented the proposal for budget reductions. By program and College of Education, the reduction amounts to \$87,500. Primarily, the cuts will come from unspent departmental funds from last year. The \$15,000 in COE Professional development remains. Currently, these funds are split among faculty and spent for presentation travel. Each faculty receives approximately \$114.00. Proposals were discussed to reimburse faculty with published scholarly activity. Department heads are asked to get feedback from faculty to discuss how the funds will be distributed for 2008-2009.

Dr. Lee discussed that there is no university wide policy that children are not to be in class. The university states, only those enrolled and invited guests are to be in classes. There have been some problems with children in classes disturbing other students. This issue was referred to the Undergraduate Policies committee and faculty senate.

Ms. Roberts announced that the Undergraduate Policies Committee will hear appeals once again on Friday, August 22 and their next meeting will be in September.

Dean Gunter announced that the next COE Executive Committee meeting will be held on Thursday, 8/28/08 at 8:30 p.m.

There being no further business, the meeting was adjourned at 10:10 a.m.

Respectfully submitted,
Julia M. Reffel