

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, May 15, 2008, at 8:30 a.m. in Room 235 in the Education Center with Dean Gunter presiding. Members present were: Drs. McGahee, Lee, Myers-Jennings, Stanley, Gerber, Minor, Griffin, Hilgert, Leech, Mr. Pearce, and Ms. Roberts.

Dean Gunter announced that he had met with Dr. Jane Kinney on Tuesday about the upcoming SACS accreditation visit; Dr. Kinney is chair of the university SACS committee. Dr. Kinney addressed two primary issues related to the SACS visit: (1) Program Assessment – Dr. Kinney felt that the COE was further ahead in addressing program assessment than any other college on campus, (2) Faculty Data – Two sub-issues here: (a) the requirement that faculty teaching undergraduate courses have 18 hours of graduate coursework in the field in which they are teaching; course assignments for Fall 2008, Spring 2009, and Summer 2009 are the ones which will be submitted for SACS review, and (b) a plan for providing access to faculty demographics and vitae; the current plan is for a website to be provided where faculty can upload their vitae in a pdf format. Dr. Kinney plans to meet with each department head on campus about the SACS visit.

Dean Gunter announced that there would be no Executive Committee meeting next Thursday; instead, department heads and anyone else supervising an employee who has a PCard will attend a workshop on “Introduction to Purchasing Card Principles” to be held from 9:00-11:30 a.m. in University Center.

Dean Gunter announced that he had received several “tickets” from Public Safety for faculty office doors which had found to be left unlocked at night. He asked department heads to please remind faculty to lock office doors when they leave the building at night.

Dean Gunter stated that he felt the COE is making progress in measuring the impact our students are having on P-12 learning. From the data which are being collected, the COE will be able to determine the effect size; determination of effect size will enable the COE to demonstrate the effectiveness of programs. Dean Gunter warned against the use of anecdotal data; anecdotal data are not valid measures of program effectiveness.

Dean Gunter visited an elementary school yesterday in Douglas and was somewhat surprised at the large Hispanic student population the school is serving. He asked department heads to please review their teacher preparation programs and look at how well their program curricula are preparing their majors to work with Hispanic students.

Dr. Gerber announced that the next informational session for the Valdosta Early College Academy would be held tonight from 6:00-8:00 p.m. at the Mildred Hunter Recreation Center. The last informational session will be held on May 27 at 6:00 p.m. in the Education Center. Additionally, all fifth-grade students in the Valdosta City School System will be sent an informational flyer about the Valdosta Early College Academy. Dr. Gerber also plans to meet with the 100 Black Men group to explain the Valdosta Early College Academy. Dr. Gerber announced that the math/science teacher for the Academy had been approved by the Valdosta City School Board. The first day of school for the Academy will be August 8.

Dr. Lee announced that the initiative for purchasing cameras to use in supervising student teachers had been funded for \$20,000. The plan is to use the cameras for the initial orientation visit with student teachers and their mentors. Selected schools will be used in the fall semester. Also, COE faculty will be identified for training in using this on-line approach. Presently, plans are to use this approach for just the initial orientation visit; however, the approach could possibly be used for the last summary visit, too.

Ms. Roberts distributed advisor evaluations from Spring 2008. She provided two copies of the evaluations—one for the department head and one for the faculty member evaluated. Ms. Roberts asked department heads to send her any suggestions they had for improving the advisor evaluation process.

Dr. Lee asked department heads to please be sure that all departmental syllabi are updated in LiveText. Faculty will be able to attach their course syllabi in LiveText rather than having to copy and paste as they did in the past. Dr. Lee also asked department heads to remind faculty to be sure that the correct course outcomes are listed on syllabi; also to be sure that standards are matched to course objectives and that course objectives are matched to course assignments/activities.

Dr. Stanley announced that of the 78 franchise programs submitted to the BOR, 24 are still be considered for approval; the three submitted by VSU (gifted endorsement, on-line teaching endorsement, and the Ed.S. program) are among those 24. A final decision about which programs are to be approved will be made by May 23.

Ms. Roberts announced that the COE is partnering with the Peach State Summer Theatre.

There being no further business, the meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Donnie J. McGahee