

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, September 11, 2008 at 8:30 a.m. in the COE Conference Room (Room 235) in the Education Center with Dean Gunter presiding. Members present were: Lee, Gerber, Griffin, Roberts, Myers-Jennings, Corbin, Martinez, Stanley, Bauer, Hull, Leech, Pearce, Gladwin, Minor, Reffel, Gunter

Note and Approval from Meeting of August 28 –Reffel

Dr. Reffel shared the minutes of the meeting from August 28 and noted where the minutes are located on the Dewar College of Education website. Minutes will be sent to the Executive Committee following the meeting and will be approved at the subsequent meeting. Minutes can be located at the following site <http://www.valdosta.edu/coe/minutes/>

Do You Belive in Me?-Gunter

http://www.teachertube.com/view_video.php?viewkey=b27a83c4f50ff8305455

A video from the Convocation of the Dallas ISD was shared with the Executive Committee. This inspirational video demonstrates the impact of teachers.

Consideration of Committee Composition Changes for Doctoral Programs – E. Wiley

Dr. Ellen Wiley shared a handout of the [Revised Dissertation Committee Information](#) for the Doctoral Program Handbook. 25 doctoral students were admitted this past fall. Doctoral students are admitted each year. The purpose of the proposed policy is to provide students with more flexibility and more faculty opportunity. Outside members would obtain temporary graduate status. Dr. Wiley also passed out the [Request for Doctoral Faculty Status](#), Criteria for [Doctoral Faculty Status](#), and list of [Approved Doctoral Faculty](#).

Harry Wong – Gerber

Harry Wong has agreed to come to Valdosta State University, April 6-7, 2009. His will do two talks for \$10,000 at the Conference Center (\$1600/day). We will also pay his travel and per diem. The September 6th presentation will be at the Convention Center and will be open to inservice teachers. The September 7th presentation will be on campus for VSU students.

BOE Training Info (and update on negotiation of the new NCATE / PSC State Agreement)—Gunter

Dr. Gunter distributed a [memorandum](#) from the Professional Standards Commission regarding an upcoming BOE Training at Calloway Gardens. He requested that faculty be nominated by next week. Additionally, Dr. Gunter is working on a committee to renew the state agreement with NCATE. A proposal to provide NCATE training in Georgia is in the works.

Online Teaching Endorsement Review – Reffel

A PSC / BOE team will be conducting a developmental review of the Online Teaching Endorsement (3 course endorsement) from Sunday, September 14- Wednesday, September 17.

Update of Policy Regarding Children on Campus – Lee / Roberts

The Undergraduate Policies Committee reviewed the issue of children on campus. A risk management issue of children being on campus was raised. Laverne Gaskins will be sending a policy on disruptive behavior and the purpose of children being on campus for our review.

New Procedures for Travel Authorization and Reimbursements (Dr. Levy's Memo)—Gunter

Dr. Gunter distributed a [memorandum](#) from Dr. Levy regarding the BOE Restricted Travel Policy and Restricted Hiring Policy. A cost comparison for any travel must be provided for all travel. The justification that can be used for standing authorization travel outside of Valdosta is "supervision is required by our accrediting agencies." ALL travel must have a Request for Authority to Travel. Faculty may document any difficulties they are encountering with the new travel policies when submitting reimbursement. Dr. Gunter is collecting the PMFs from Department Heads for vacated positions. There must be a detailed justification for rehiring the positions.

Regents Exam – Roberts

Students are being sent memorandums reminding them to take the Regents Exams early in their programs.

GACE Exam – Roberts

GACE workshops are still open for the GACE workshops. Students may register online.

Dinner at President Schloss' – Roberts

Dr. Schloss is hoping to have student groups over for dinner. Please send ideas to Maggie as to the students that we would like represented if he invites us.

M. Roberts distributed a [handout](#) regarding industry needs and salaries. She also distributed the [Status Report](#): Georgia's Education and Workforce Development Initiatives from August 2008.

Report from the Deans' Council – Gunter

Dr. Gunter reported on the Deans' Council meeting. The memorandum regarding travel and hiring was shared. Faculty development funds have been exhausted for this term. Dr. Levy will be reviewing each position before taking them to the VP group. Department Heads are asked to provide as much information as possible about each position. Mission, volume of work and accreditation conditions should be listed. Dr. Levy expressed dissatisfaction with the faculty salary model. Some faculty members who had not earned merit were rewarded with the faculty salary model. He is looking for a more quantifiable model for faculty rewards. The VP for Finance will be advertised in the Chronicle and filled by January 1. Dr. Gunter will be chairing the search committee for the VP for Finance. Dr. Levy, Dr. Schloss and Mr. Black will be visiting all buildings to see what facilities could accommodate "super sections." Parents' weekend will be held.... We will have one booth. Jane Kinney talked about SACS. An [e-mail](#) from Becky Murphy about Employee Reimbursements – New Procedures was distributed.

Assessment Plan Reports – Lee

An e-mail went out from Jane Kenny regarding Assessment Plans. There should be an Assessment Plan for each program in departments. Most of our educator preparation programs should be in good shape with three years of data, etc. A draft assessment plan for educator preparation programs will be developed and disseminated by Lee and Reffel.

Course Time Exceptions – Lee

Dr. Lee discussed the “course time exceptions” for any courses that are outside of the scheduled course times. Department heads were to send the course time exceptions to Honey and should also send it to Dr. Lee.

Modification of the Name of the Undergraduate Policies Committee – Lee / Roberts

Dr. Lee discussed that there has been some confusion regarding policies. The Undergraduate Policies committee has functioned as an initial and undergraduate policies committee. A recommendation that the name of the committee be changed to “Undergraduate and Initial Preparation Policies Committee.” A motion was made by Dr. Lee and seconded by Dr. Bauer. The motion passed.

Book Fair

The Scholastic Book fair had a classroom wish list program where each of the VECA students selected a book from the book fair that was purchased by a College of Education student or faculty member. Thanks from VECA for the books. There are still books to purchase for the teachers if faculty students wish to contribute to VECA.

Dr. Martinez announced that Clemente Hudson is hosting a radio show.

Announcements

Senate 9/18/2008 at 3:30 Magnolia Room
Student Teacher Workshop 9/19/2008 Conference Center

Respectfully Submitted,

Julie Reffel