

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, March 26, 2009, at 8:30 a.m. in Room 235 of the Education Center with Dean Gunter presiding. Members present were: Lee, Gerber, Roberts, Reffel, Martinez, Leech, Myers-Jennings, Minor, Griffin, Bauer, Stanley, Corbin, Gladwin, and Hull. Guests included S. Sanders, A. DeVane, and B. Dixey.

Approval of Minutes of March 12, 2009 – Reffel

A motion to approve the minutes of March 12 was made by Corbin, seconded by Gerber. With no discussion, changes or amendments, the minutes were approved.

Report from Information Technology – Sanders, DeVane, Barton

Four rooms are priority for Smart Classroom upgrades SLP 256, COE 2001, COE 2050 and COE 2035. All classrooms should be completed by the end of the semester. Dr. Brown, Technology Committee chair. For the month of March, 125 work orders, 30 Faculty / Staff new computers have been distributed. 3 printers have been upgraded in the COE Dean's office, ECSE and MSRD. Ike Barton is congratulated on the birth of his new daughter. The observation equipment continues to be refined in both buildings. Dr. Bauer reported difficulties with remote desktop access and U drive access. The servers have been all moved to the Data Center.

IRIS Center Demo – Dixey

Dr. Brenda Dixey presented information from a faculty seminar she attended in Savannah. The IRIS Center is a collaborative effort between Vanderbilt and Claremont. "The IRIS Center is a national center that aims to provide high-quality resources for college and university faculty and professional development providers about students with disabilities. IRIS seeks to obtain this goal by providing free, online, interactive training enhancements that translate research about the education of students with disabilities into practice." <http://iris.peabody.vanderbilt.edu/> She distributed [a copy of the "Star Legacy Model"](#) Dr. Dixey is available for faculty meetings to demonstrate the IRIS Center materials.

PSC Developmental Approval MAT in Math and Science – Stanley

Dr. Stanley shared that the MAT in Secondary Math and Science has received developmental approval through the PSC. (This is a collaborative program between VSU and Columbus State).

BOR Approval of Coaching Pedagogy – Griffin

Dr. Griffin shared that that the Ed.S. in Coaching Pedagogy was approved by the Board of Regents. The letter was received on March 23. Also, the Athletic Training Program received the letter from CAATE that it is accredited.

Closing out budgets – Deadline is NEXT Tuesday March 31 – Gunter

Dean Gunter reminded that next Tuesday is the deadline for travel for off-campus teaching and supervision for the remainder of the fiscal year. All monies must be encumbered by Tuesday.

Information gathered related to CommuniCoach / VAT – Reffel / Lee

Drs. Lee and Reffel presented a comparison on the CommuniCoach vs VAT video analysis tools. With functionality being equivalent, there is a difference in the cost between the two systems. VAT is \$19,500 annually. CommuniCoach has two options: LAN hosting and Web hosting. The web hosting can be at VSU or at CommuniCoach. To host it, it would cost \$9,000 for a site license and \$1,350 per year for support. CommuniCoach will provide the initial set-up and training, as they are interested in having a College of Education in their system. Dean Gunter said the budget (COE or GOML) does have \$19,500 per year for such a system. Input from faculty will be sought and a decision will be made by Tuesday.

Report from COE P & T working group – Bauer

Dr. Bauer reported that the COE P&T working group (Griffin, Leech, Stanley, Martinez, Minor, Myers Jennings) met four times to discuss issues in Annual Review, Promotion and Tenure. The committee recognized that the steps should be a seamless process. Other models were explored from other institutions and departments. Respect and reward of diversity of departments was discussed. A recommendation that each department head was asked to discuss standards / criteria for their department to share back with the committee. Dean Gunter asked that by the end of April, each department discuss Promotion and Tenure. He will then call a meeting of department heads and one representative from each department to receive in put on developing a College-wide tenure and promotion process. IT will be involved in communicating with each of the venders to make the determination.

Discussion regarding development of College- wide P & T committee as per Dr. Levy's directive – Gunter

Dean Gunter will establish a college-wide Promotion and Tenure committee to be in place by fall of 2009. He will take recommendations for membership from the meeting he has with department heads and faculty representatives.

Discussion regarding development of Budget Advisory for the College as per Dr. Levy's directive – Gunter

Dean Gunter has in mind the budget advisory committee composition being the Executive Committee. Departmental level budget advisory committees are also being established.

Program verification for SACS, etc. – Lee

Dr. Lee sent out a list of programs from the BOR. Dr. Lee needs to know today, no later than tomorrow morning of the accuracy or inaccuracy of the programs. Please e-mail her with changes.

Need list of classes and locations for Saturday May 2 make-up day for Monday classes to ensure AC, access, etc. – Gunter

Dean Gunter requested a list of courses that need to be scheduled for May 2 as a make-up for the Monday classes. Dean Gunter will be here to make sure that there will not be conflicts.

NCATE redesign – Reffel

Dr. Reffel will present the NCATE redesign and transformation process that is open for comment on the NCATE website <http://www.ncate.org>

ANNOUNCEMENTS

Senate Today at 3:30

Chancellor Davis on VSU Campus Tomorrow, Friday March 27

Data Meeting - Friday March 27 (11-1) Pizza provided, Rm 255 - Reffel

Harry Wong Monday April 6 at Rainwater - Gerber

[Harry Wong Tuesday April 7 at PE Complex - Gerber](#)

Lunch with Harry Wong for Executive Committee members Tuesday April 7 - Gerber

COE Honors Night Tuesday April 7 at 5:30 (Yes, April 7 is a busy day and it is World Health Day as well) - Hull

Next COE Executive Committee Meeting April 9, 2009

Administrative Professionals Day (Luncheon at Rainwater) April 22 - Reffel

AACTE Submission May 1 Deadline - Reffel

COE Data Use and Strategic Planning Retreat July 20 and 21 - Reffel