

## Minutes

### COE Executive Committee

August 14, 2008

In attendance: Brian Gerber, Lynn Corbin, Phil Gunter, Don Leech, Mike Griffin, Maggie Roberts, Julie Reffel, Barbara Stanley, Bob Bauer, Bob Hull, Julie Lee, Rey Martinez, Corine Myers-Jennings, Lynn Minor.

Phil Gunter report from Deans' Council Meeting of August 13- President Schloss addressed the group to discuss some possibilities regarding budget cuts. Jane Kinney discuss upcoming SACS work.

Phil Gunter report and information from USG COE Deans' Retreat Handouts of House [resolutions](#) for more classroom management in preparation programs and a student committee for preparation programs were discussed ([Attach handouts](#)). Additionally, a report from the BOR survey conducted in Spring 2008 was presented ([Attachment handout](#))

Julie Lee provided an update regarding SACS and Assessment of General Education Outcomes. Julie Reffel will take this discussion to the college assessment committee. --- Lee

Bob Bauer distributed [Curriculum Change proposals](#) for review and for a vote at the next meeting in the areas of School Psychology and School Counseling. The [proposal for School Psychology](#) was withdrawn ([Attach proposals](#)).

Rey Martinez presented a proposal to have rooms 122-124 as an open lab beginning Spring 2009 for the building. The proposal was approved by the Committee.

Phil Gunter urged Department Heads to be sure that final exam times for courses were listed on syllabi as per Dr. Levy's directives.

Department Heads were encouraged to review the Grade Distribution data from Dr. Levy's office with faculty members.

Phil Gunter requested that any room change requests for class meetings come from the Department Head s.

Maggie Roberts and Brian Gerber presented a very positive report regarding the beginning week for the Early College .

The meeting was dismissed at 9:45 to prepare for the Fall Orientation at 10:00

The next meeting was scheduled for August 21 at 8:30.