

College of Education
Executive Committee Minutes
July 24, 2008

COE Executive Members in attendance included: Jane Zahner (Presented Curricular Change), Don Leech, Rey Martinez, Larry Hilgert (Faculty Representative), Maggie Roberts, Lynn Minor, Mike Griffin, Barbara Stanley, Corine Myers-Jennings, Bob Bauer, Julie Lee, Philip Gunter.

Dean Gunter announced that all areas for improvement in all programs that remained were removed by the [Georgia PSC at their July 10 meeting](#).

Curriculum Proposal: Drs. Jane Zahner and Don Leech presented a proposal for a new program; Education [Specialist in Institutional Technology—Library Media Option](#). The proposal was discussed and will be moved through the college/university governance procedure. It has been approved by the departmental advisory committee and the departmental faculty.

Part-Time Faculty Evaluation: Drs. Lynn Minor, Rey Martinez and Bob Bauer presented a draft proposal for the [College of Education Annual Part-time Faculty Evaluation](#). The proposal was discussed and a motion to accept it as presented was voted on and unanimously approved.

Plagiarism Policy: Dr. Julie Lee clarified the need to understand the use of the university plagiarism policy. Lynn Minor and Julie Reffel will develop and bring a proposal to the Executive Committee for display of the policy on course syllabi.

Course needs: Ms. Maggie Roberts reported the need to review the need for KSPE 2150, EDUC 2120 and PSYC courses for the fall. Department heads were encouraged to review numbers with Ms. Roberts.

Admission of Transfer Students Policy: Ms. Maggie Roberts presented new policy on Admission of Transfer [Students that addresses the 60 hour restriction on transfer credits](#). She will send the information by e-mail to the faculty.

Ms. Maggie Roberts disseminated the [current admission to teacher education requirements](#) and asked that any changes be submitted to her.

[Feedback on COE Goals](#): Dean Gunter disseminated draft copies of the COE Strategic Goals for 2008-2009 and initiatives to the committee members. These were discussed for input before presentation of a more solidified version. (Link document #5)

Dean Gunter reminded those present that the meeting for next week (July 31st) will be a data meeting to work on PAAR submissions.

There was a reminder from Dean Gunter of graduation on August 2nd. It is his understanding that this will be Dr. Scholess's first major function as the new VSU president. Dean Gunter encouraged all department heads to seek as much faculty involvement as possible. Dr. Martinez will be the reader for the ceremony.

Dean Gunter provided a report on the Office of Special Educators Programs, Project Directors' Meeting in Washington on July 21-23. Valdosta was well represented by those with grants from this federal funding source.

Reminders were provided of the electrical power outage beginning at 3 p.m. on Friday, July 25, and lasting through the weekend, as well as the router switchover scheduled for Saturday, August 9, from 6 a.m. till midnight when there will be no connectivity on or off campus.

The meeting was adjourned at 9:50 a.m.