

MINUTES OF THE MEETING  
COLLEGE OF EDUCATION  
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, November 13, 2008 at 8:30 a.m. in Room 235 of the Education Center with Dean Gunter presiding. Members present were: Lee, Gerber, Roberts, Reffel, Martinez, Leech, Myers-Jennings, Minor, Griffin, Stanley, Bauer, Gladwin, and R. Hull

**Approval of minutes of meeting on October 30, 2008**

A motion from Stanley, seconded by Bauer was made to approve the minutes from the Executive Committee meeting on October 30. There was no discussion, the motion carried and the minutes were approved.

**Report from EPAAC – Lee**

Drs. Lee and Gerber attended the EPAAC meeting last week, where the focus was on the 2020 Goals. They worked in a regional team of institutions in the southern part of the state. There is a four-pronged approach: mentoring, retention, production and one other area. Data are collected and presented.

**BOR Ethics Policy – Gunter**

Dean Gunter directed department heads to share the [BOR Ethics Policy](#) with faculty.

**2<sup>nd</sup> Student Teaching Assessment in LiveText – Lee**

Dr. Lee reported that we have entered the 2<sup>nd</sup> Student Teacher Evaluation in LiveText. The Unit does not use the 2<sup>nd</sup> evaluation, as it is a formative evaluation. Dr. Lee moved that this evaluation not be entered into LiveText. The motion carried.

**March of Completers Report to PAAR data – Lee**

Dr. Lee indicated that there is not a match between the Completers' list and the PAAR data. A **chart of the data discrepancies** was distributed. She will be sending the Completers' list out to Department Heads to match with the list the Departments have. Departments are asked to add any candidates that they have reported to the list.

**Submission of PAAR -- Reffel**

Dr. Reffel reported that the PAAR data is to be finalized at 4:30 p.m. today.

**NCATE / PSC consideration of one year postponement of visits – Gunter**

Dean Gunter presented that NCATE and PSC proposed postponement for programs next year. He does not think that it applies to VSU since we are not under consideration in the next two years.

**Data from Districts on Personnel Needs – Gunter**

Dean Gunter reported that he has asked school districts about their needs in 2015. For example, Irwin County does not anticipate needs, as the enrollment is predicted to decrease. Another example, Lowndes County anticipates 7 school principals in the next years. Only one school

Psychologist in the next seven years needed in Lowndes County. Echols County anticipates 3 Early Childhood Teacher, one Special Education teacher and one middle grade teacher.

### **CommuniCoach – Reffel**

Dr. Reffel shared that the President of CommuniCoach has entered the Observation Instrument in a demonstration site. Dean Gunter asked Reffel to get a subcommittee together to view Communicoach applications in our programs.

### **Neat Things from the TED Conference – Gunter**

Dean Gunter discussed a program of virtual mentoring using Skype and Bluetooth technology. Dr. Lisa Dieker from the University of Central Florida presented a package on Single Subject design that is presented electronically.

### **Room Changes -- Gunter**

Dean Gunter reported that the Dewar College of Education would have new signage for room numbers. A [list of the new room numbering](#) was distributed.

### **Heat and Air Renovation Underway – Gunter**

Dr. Gunter reported that the heat and air renovation is taking place in the Dewar College of Education, primarily in the hallways with ceiling work. They are willing to move about the building to not disturb faculty or students.

### **Spring Part time – Gunter**

Dean Gunter requested the part time rosters to be sent to him and then will be sent to Honey.

### **Teacher-to-Teacher Mentoring Project – Lee**

Dr. Lee sent out information on the Teacher-to-Teacher Character Education program. They are requesting a course be assigned to the program so that students can receive credit for working in the program. The program is in Cordele. It targets students from low-income areas. Dean Gunter asked Dr. Lee to tell her that we are in the process of SACS accreditation and BOR requirement to increase targeted teachers and will get back with them later.

### **Incomplete Grades – Lee**

Dr. Lee reinforced that the policy for incomplete grades goes into effect next semester, Spring 2009.

### **GOML Curriculum Change – Minor**

Dr. Minor moved and distributed the [Curriculum Change for the MAT in Special Education, Request for a Revised Course](#) and [syllabus](#). The request changes the prefix, increases the hours and changes the course in the curriculum. The motion carried.

### **Below 2.5 GPA – Minor**

Dr. Minor asked about students who fall below a 2.5 GPA during their program and are allowed to remain in coursework except for the cut-off course and student teaching.

**Summer Orientation Dates – Roberts**

Mrs. Roberts distributed [the final summer orientation dates.](#)

**Computer Labs – Martinez**

Dr. Martinez explained that Rom 120 and 122 will be the only open lab in the College of Education (new room 1136). That will begin officially in January (40 computer stations)

**MAT in Deaf Education**

Dr. Stanley distributed a [new MAT program](#) in [Deaf Education](#) for review.

**Announcements**

Visit to President's House Tonight!

Next COE Executive Committee Meeting – Thursday November 20, 2008 at 8:30

WIMBA Live Classroom Professional Development Friday November 14, 2008 12:00-1:00

Blazers in Football Playoffs: First Round Saturday November 15 at 1:00 in Valdosta State

Senate November 20 at 3:00 p.m.

Next Meeting: November 20 at 8:30 a.m.

There being no further business, the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Julia M. Reffel