

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, December 11, 2008 at 8:30 a.m. in Room 235 of the Education Center with Dean Gunter presiding. Members present were: Lee, Gerber, Roberts, Reffel, Martinez, Leech, Minor, Griffin, Stanley, Bauer, Pearce, and guests, Renee Hannibal (for Myers-Jennings), Cindy Vega (ECE student), Holly Mays (SPE student) and 3 plant operations representatives.

Minutes of Meeting on November 20, 2008 --- Reffel

A motion from Reffel, seconded by Bauer was made to approve the minutes from the Executive Committee meeting on November 20. There was no discussion, the motion carried and the minutes were approved.

Student Participants (Cindy Vega, ECE and Holly Mays, SPE) on the Georgia Bus Tour

Two students who participated in the Georgia Partnership for Excellence in Education presented a photo story about their bus tour November 18-19. Exemplary schools were visited by educators, community members and pre-service teachers.

Report from the HVAC contractors – Plant Ops.

Ceiling repair on phase one will begin today. It should be closed up in a day or two. The second phase (west side of the building) should be back on line by the end of the day tomorrow. Monday, they will be insulated and ceilings repaired in order to test the system. Second floor tear out will begin tomorrow. The project is two days behind right now.

Report from Deans' Council of December 3, 2008 --- Gunter

Dean Gunter reported that Faculty evaluations will be due to Dr. Levy on February 15. Dean Gunter will have them due to him on February 9th. Any recommendations for pre/post tenure review should be addressed in the faculty evaluations. The budget reductions are now up to 8% for this year and next. The BOR proposed a \$100.00 fee one time for spring, 2009 for students to offset some of the budget cut items. It is anticipated that the fee money will be used to purchase properties that are currently owned by the foundation to offset rental fees currently being charged. A conflict resolution survey will be sent in the spring. The withdrawal and incomplete process / procedure was discussed. The window for withdraw and incomplete requests will be through the end of January. Fall and summer schedules are due to the Registrar's office tomorrow. Dean Gunter will request a postponement of our due date until Friday, January 16th.

Report from Tenure, Promotion, Pre/Post Tenure Reviews --- Gunter

Dean Gunter reported that in some cases, recommendations were not as substantial as should be for tenure, promotion, pre / post tenure reviews. The scholastic requirements for faculty are changing at Valdosta State University. The Board of Regents requires outstanding performance in scholarship in order to be promoted. Department heads are reminded to review scholarship in addition to teaching and service in the evaluation process. Faculty members should continue to contribute to the profession and remain current in the literature.

Report from President's Cabinet of December 4, 2008 --- Gunter

Dean Gunter reported on the President's Cabinet meeting. Most of the meeting included a discussion on the budget reduction.

Graduation update --- Reffel

Reffel discussed the changes to graduation and presented [flow charts](#) indicating these changes. Dean Gunter encouraged as many faculty members as possible to attend due to the extra faculty seating.

GOML Update --- Gunter, Stanley, Minor

Over 300 students are registered for courses so far. GOML enrollment will probably double next semester.

Residual ACT testing --- Roberts

Roberts reported that an additional ACT test would be offered in order to try to exempt GACE. The scores will be placed on the transcript. The test is offered for \$40.00 and students should contact the testing office to arrange their testing beginning in January.

Criminal Background Check posting on Banner --- Roberts

Roberts reported that when students paid their money in the past, the Criminal Background Check was posted. For next semester, it will take about a week for Criminal Background Checks to be returned. They will not be posted the day it is paid.

Additional Policies Meeting on Jan. 8 --- Roberts

Students appealing their student teaching should have their materials in soon, due to the January 8th meeting.

A New Copier Has Arrived ---Gunter

The new copier is being installed and will be up and running for the next semester. They will be installing it next week.

COE Exec Committee End of Semester Gathering with VECA -- Gunter

Our gathering will be Thursday, January 18 from 6:00-8:00 for "food, fun and entertainment" with the VECA students and families. Please RSVP to Vanessa how many will attend from your party. The gathering will be downstairs in the dining area. \$1600 will be donated to VECA in the name of the Executive Committee members. Dining services will be preparing the meals.

Staff luncheon Friday December 19 at Noon --- Gunter

Dean Gunter has invited the staff to lunch on December 19th for Miller Bar-B-Q.

Announcements

Happy New Year!!!

Next COE Exec Committee Meeting January 8, 2009 at 8:30

Spring Orientation/Advising Session January 8, 2009 at 2:00

There being no further business, the meeting was adjourned at 9:30 a.m.

Respectfully submitted,
Julia M. Reffel