

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, June 19, 2008, at 8:30 a.m. in Room 262 in the Education Center with Dean Gunter presiding. Members present were: Drs. McGahee, Lee, Gerber, Hull, Leech, Griffin, Myers-Jennings, Bauer, Hilgert, Reffel, Stanley, and Mr. Pearce.

Dr. Lee stated that the IDP (Instructional Delivery Plan) had been revised for everything reported in the fall and spring semesters. Dr. Lee also reported that she had met with Jon Sizemore yesterday to review the list of approved COE programs from the BOR. There was discussion regarding the fact that there are still some faculty who are arbitrarily changing the format of courses; for example, changing from a traditional format to a hybrid format or an on-line format or changing from a hybrid format to a partially or totally on-line format. Dean Gunter stated that no department head or faculty member should change the format of a course without approval. If a course is listed to be taught in a traditional face-to-face format, a faculty member cannot just decide to offer the course in a hybrid or an on-line format. Dean Gunter also stated that many students come to VSU for the traditional college experience and to take traditional classes—and not to sit in a dorm room and complete coursework on-line. Dr. Lee again explained the different course formats: hybrid—from one class meeting up to 50 percent of class meetings are on-line; partially on-line—from 50 percent of class meetings up to 99 percent of classes meetings are on-line; on-line—100 percent of class meetings are on-line.

Dean Gunter announced that the last summer orientations would be held next week—on Monday, Wednesday, Friday, and Saturday.

Dean Gunter announced that Dr. Schloss, the new president, will not be on campus until August 1; in the meantime, Dr. Levy will serve as acting president.

Dr. Minor distributed the new “Academic Honesty Policies and Procedures” which have been approved for use; they may be viewed on the Academic Affairs website. Some discussion followed about how these new policies and procedures align with the approved COE concern form process. Dean Gunter asked Drs. Reffel and Minor to compare the new academic honesty policies and procedures with the COE concern form process to see if the two can be aligned. They will report back at a future meeting.

Dr. Reffel spent the remainder of the meeting working with department heads and program coordinators in stripping out program data from unit data. Department heads will present their program data at the COE retreat to be held on June 30-July 1.

Respectfully submitted,

Donnie J. McGahee