

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, June 14, 2007, at 8:30 a.m. in Room 203 in the Education Center with Dean Gunter presiding. Members present were: Drs. McGahee, Lee, Myers-Jennings, Hull, Gerber, Griffin, Reffel, Leech, Hilgert, Martinez, Mr. Pearce, and Ms. Roberts.

Ms. Roberts reminded department heads that the next transfer orientation would be Saturday, June 23. If a department head does not plan to attend this orientation, he/she must have someone available who can override students into classes. Ms. Roberts also noted that for a student who has passed all three parts of GACE I, a notation stating "GACE Basic Skills Assessment" and the date could be found on the student's PSC page. Also, Ms. Roberts noted that the number of seats available in freshman classes for fall semester appears to be adequate.

Dean Gunter reminded department heads that only they may request a classroom assignment change through Vanessa; Vanessa will not change a classroom assignment if the request is made by a faculty member. Ms. Roberts announced that Room 276 had been reserved for GHP (education minor) students during the summer from 1:30 p.m. until 4:30 p.m. Monday through Friday.

Dean Gunter distributed faculty contracts to department heads. If the contract is incorrect, the faculty member should report the error to his/her department head; and the department head should contact Honey Coppage.

Dean Gunter reported on issues covered at the deans' council meeting held yesterday:

- Scott Sikes, Director of University Advancement, has resigned his position, effective at the end of June.
- Marsha Krotseng has resigned her position as Associate Vice President for Strategic Research & Analysis.
- Dr. Levy reminded the deans that all contracts must go through all appropriate channels on

campus, including a review by the university attorney.

- Concerns have been raised about the issue of intellectual property; this issue will be studied.
- Dr. Zaccari wants copies of brochures for programs/projects to show to potential donors.
- Charles Harmon, Director of University Relations, is leaving his position at the end of this month.
- Dr. Zaccari has asked for faculty input about the President's Lecture Series--should they be kept as college events or done as university events? Dean Gunter asked department heads to get input from their faculty on this issue.

Dean Gunter noted a number of activities being conducted this week: Blackwater Writing Program, the ETTC Distinguished Classroom and Leadership Workshop, Georgia Framework activities at the Rainwater Center, and Math/Science Partnership activities (Dr. Gerber has 80, 6th-8th grade teachers on campus now; approximately 190, 3rd-5th grade teachers will be on campus in July).

Dr. Gerber reported that he and Dean Gunter met yesterday with Sam Allen (Superintendent, Valdosta City City Schools) and a representative from the BOR about the Early College Initiative. The Early College Initiative is a partnership between a school system and an institution of higher learning. It is designed to start with 7th or 8th grade students and carry them through the 12th grade; as part of the initiative, these students could earn college credit before graduating from high school. The purpose of the initiative is to keep students in school and get them through college; this could be accomplished through dual enrollment. The BOR will provide \$100,000 for the first year of an initiative and \$50,000 for each of the next two years.

Dr. McGahee distributed the student teaching data from Spring Semester, 2007. He asked department heads to review the data with their faculty and to put it in the notebooks which have been provided to them.

Dean Gunter reminded everyone about the Executive Committee retreat which will be held June 24-26 in Savannah. He asked department heads to bring the following data: departmental faculty assignments for COE committees,

program dispositions data, program enrollment data, program graduation and retention data, data on impact on P-12 learning, GACE II data, and data calendars. As a result of the review of all data, decisions can be made about programs. Dean Gunter noted that each department should have an established "event" where program data is fully reviewed with departmental faculty; minutes should be kept of this review and of the decisions about program changes which result from this review.

Dr. Lee announced that she was working on the factual review of the PSC program reports as well as the rejoinder; she hopes to have both the program reports and the rejoinder completed and returned to PSC by Monday.

Dr. Reffel announced that the new version of LiveText would be introduced on June 24. She also announced that the reservations had been made for everyone who will be attending the LiveText conference in July.

Dean Gunter noted that the BOR had asked for a comprehensive review of all programs; Dr. Levy had been sent a list of all approved VSU programs, and he had forwarded the COE list to Dean Gunter. Dean Gunter thinks that the recent NCATE/PSC review can serve as the COE's program review.

Dean Gunter announced that smartboards will be installed in the Psychology and Special Education Buildings.

Dean Gunter asked department heads to let either him or Vanessa know when they would not be in their offices. A couple of incidents have occurred in departments and the department heads were not available and could not be reached.

There being no further business, the meeting was adjourned at 9:55 a.m.

Respectfully submitted,

Donnie J. McGahee