

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, September 13, 2007, at 8:30 a.m. in the COE Conference Room (Room 235) in the Education Center with Dean Gunter presiding. Members present were: Drs. McGahee, Gladwin, Lee, Hull, Griffin, Gerber, Leech, Reffel, Myers-Jennings, Hilgert, Martinez, Stanley, Bauer, Mr. Pearce, and Ms. Roberts.

Dean Gunter reported on items covered at the deans' meeting held on September 5:

- Dr. Levy reported that Parents' Weekend went well.
- The BOR will sponsor an administrators' workshop in Athens; Dr. Myers-Jennings will attend.
- New class scheduling software is being installed. Dr. Levy is looking for software which would be useful for the SACS visit in 2009.
- Dr. Levy noted that the upcoming SACS visit will be much more outcomes focused; grades in courses are not sufficient evidence of outcomes. Also, student surveys about their opinions of their programs and VSU in general are not sufficient evidence of outcomes.
- Dr. Gaumond distributed a draft version of departmental library allocations for next year; departmental allocations will be similar to this year's allocations.
- The Charitable Drive for faculty will begin shortly.
- A new plagiarism software called "Safe Assignment" will be piloted in the spring semester.

Dr. Reffel distributed a list of PAAR "authors" who had not clicked "finished" in their PAAR reports. She asked department heads to ask them to check their reports, make sure they were finished, and then click the "finished" button. Dr. Reffel noted that having program coordinators involved in the PAAR process had been very helpful; she also noted that all PAAR reports should be finished by September 17.

Dr. Reffel announced that course evaluations for this semester were already being sent out. Dr. Reffel asked Drs. Stanley and Myers-Jennings to review their

departmental questions and to get a final version to Dr. Reffel by the middle of October. Summer course evaluations will be made available to faculty by mid-term. Dr. Reffel noted that a generic course evaluation needed to be developed for use with part-time faculty. Dr. Reffel announced that Ms. Elizabeth Omiteru had been employed in the COE Assessment Center.

Dr. McGahee noted that he had received individual departmental undergraduate catalog copy from Lee Bradley and sent it to department heads. He asked department heads to send it back to him once they had reviewed it and made any needed changes. When Dr. McGahee receives the individual departmental graduate catalog copy from Lee Bradley, he will send that to department heads.

Dr. Gerber noted that all new degrees, new tracks of degrees, curricular changes, course changes, and new courses should be submitted to him by the end of September. Dr. Gerber will bring any of these changes before the Teacher Education Council, and they will be presented to the Executive Committee at the October 18 meeting, in time for the Academic Committee meeting in November.

Ms. Roberts reminded everyone that homecoming is September 29; the COE will sponsor a photographer that day for group pictures. Ms. Roberts announced that the Advising Center had launched a new listserv (pcoestu) for parents of COE students. Ms. Roberts also announced that a GACE workshop would be held on Saturday.

Dean Gunter announced that the Early College Initiative, which is a BOR initiative for students having academic difficulties, had been discussed at the board meeting of the Valdosta City School System this past Monday. Dawn Cooper from the BOR Office spoke for about 15 minutes about the initiative. Board members were enthusiastic about it. No action will be taken on the initiative by the board members until the September 24 meeting. The target location to house the students is the SL Mason building.

Dean Gunter announced the status of several COE proposed degree programs:

- The M.Ed. in Accomplished Teaching had been approved by the Academic Committee this past Monday; the proposal is being sent to the BOR

Office for "fast track" approval. Dean Gunter noted that a meeting had been held this past Sunday and Monday about the franchise degrees; progress is being made.

- President Zaccari asked for some modifications to the letter of intent for the Coaching Pedagogy program; the modifications have been made and the president will send the letter to the BOR.
- Drs. Lee, Myers-Jennings, Johnston, and Brice have worked on a timeline for the development of the Ed.D. program in Communication Disorders. The goal is to have the proposal ready in January or February of 2008.
- The revised Ed.S. program in Educational Leadership is almost ready to be submitted to the Executive Committee for consideration.

Dr. Stanley passed around a sign-up sheet for the College and University Forum to be held on September 28 in Macon. The focus of the forum is using more collaborative teaching in special education rather than looking at special education as being so specialized.

Dean Gunter announced that he is setting up student work space in the front of the old ECE office suite on the first floor; the back section of the suite will be used for a reading laboratory. The student work space will have a computer and a color printer.

Dr. Reffel announced that a Kappa Delta Pi meeting would be held on October 2. Dean Gunter announced that he had taken all position announcements to the vice president's office yesterday.

There being no further business, the meeting was adjourned at 9:35 a.m.

Respectfully submitted,

Donnie J. McGahee