

MINUTES OF THE MEETING  
COLLEGE OF EDUCATION  
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, April 17, 2008, at 8:30 a.m. in Room 235 in the Education Center with Dean Gunter presiding. Members present were: Drs. McGahee, Griffin, Reffel, Minor, Stanley, Hull, Gerber, Martinez, Hilgert, Lee, Corbin, Myers-Jennings, Gladwin, Bauer, Leech, Mr. Pearce, and Ms. Roberts.

Dean Gunter reported that the COE Honors Night held last night had gone well. He asked committee members to think about some way of presenting awards electronically to those award recipients who are unable to attend the ceremony.

Dean Gunter reported that the Ed.S. degree in Coaching Pedagogy had been approved at the Academic Committee meeting held on Monday.

Dean Gunter reported that the agendas for all six of the semi-finalists for the position of president were available on the VSU website. Dean Gunter asked department heads to please encourage their departmental faculty to attend the faculty forums which will be held over the next two weeks while the candidates are on campus. Dean Gunter noted that the presidential search committee would send a final list of five (unranked) candidates to the BOR; the chancellor will make the final decision.

Dr. Gerber reported that three candidates will be brought on campus over the next two weeks to interview for the position of dean of the College of Arts and Sciences. The search committee must make a recommendation to Dr. Levy by May 5.

Dr. Lee asked department heads to send her the names of any off-campus and on-line programs by next Thursday which need to be placed on the IDP list.

Dr. Gerber announced that three candidates would be interviewed next Tuesday for the position of principal of the Early College Program. Interviews for the teaching positions will also begin within the next two weeks. On April 29, Dr. Gerber will meet with faculty at W. Gordon Elementary and at Southeast Elementary to explain the Early College Program. Also, a media blitz (TV, newspaper, etc.) about the Early College Program will begin on May 5.

Dr. Lee reported that she did a walk-through with Drs. Stanley, Bauer, and Minor of the observation rooms in the Education Center; representatives from IT also accompanied them. The IT Department doesn't feel that there will be any problem installing an observation system just like the one in the Communication Disorders Building.

Dean Gunter noted that graduation is scheduled for May 3 at 10:00 a.m. If he is needed, Dr. Martinez agreed to again read the names of graduates. Dean Gunter asked Dr. Martinez to contact Ann Lacey and request a protocol and a script for this semester's graduation.

Dean Gunter announced that he had participated in a BOR webinar this week. The "double/double" initiative is still being promoted, although there will be no additional funding for the initiative. It was also emphasized during the webinar that institutions should be focusing more on initial certification programs rather than graduate programs. Representatives from the BOR will be on campus next Tuesday to discuss these issues; Dean Gunter plans to have the meeting in Room 235.

Dr. Lee reported that the three new franchise programs had been submitted to the BOR by Tuesday's deadline. These three programs are: the Ed.S. degree in Exemplary Teaching, the endorsement in gifted in field, and the endorsement in on-line teaching.

Dr. Hull reported that the autism grant she had submitted to the Market Center Institute had been funded (approximately \$37,000). The purpose of the grant is to provide regional assistance to families who have children with autism. Dr. Hummel will head the grant activities, assisted by Drs. Ernest and Heckaman. They plan to develop on-line training modules.

Dr. Reffel announced that Kappa Delta Pi would meet on April 22 at 7:00 p.m. in the Cypress Room in University Center. Dr. Reffel also reported that approximately \$26,000 had been raised university wide for the Relay for Life.

Dr. Reffel announced that the COE Assessment Committee had suggested moving the monthly data entry meeting from April 24 to May 1. Dr. Martinez made a motion to move the meeting to May 1; Dr. Hull seconded the motion. The motion was unanimously approved.

Dean Gunter lead a review of some of the changes in NCATE/PSC Standards 2 and 3. Some of these changes include:

- Standard 2 – Assessment System and Unit Evaluation
  1. Unit must assure fairness, accuracy, and consistency of its assessment procedures and professional education unit operations.
  2. Assessment system must now be regularly evaluated.
  3. Unit must now disaggregate candidate assessment data when candidates are in alternate route, off-campus, and distance learning programs.
  4. Unit must maintain its assessment system through the use of information technologies appropriate to the size of the institution.

5. Unit must analyze preparation program evaluation and performance assessment data to initiate changes in preparation programs and professional education unit operations. Faculties have access to candidate assessment data and/or data systems.
- Standard 3 – Fields Experiences and Clinical Practice
    1. The school and professional education unit share expertise to support candidates' learning in field experiences and clinical practice.
    2. Candidates meet entry and exit criteria for clinical practice.
    3. Candidates in advanced programs for teachers participate in field experiences that require them to apply course work in classroom settings, analyze P-12 student learning, and reflect on their practice in the context of theories on teaching and learning. Candidates in programs for other school professionals participate in field experiences and clinical practice that require them to engage in structured activities related to the roles for which they are preparing. These activities involve the analysis of data, the use of technology and current research, and the application of knowledge related to students, families, and communities.
    4. Candidates demonstrate mastery of content areas and pedagogical and professional knowledge before admission to and during clinical practice.
    5. Multiple assessment strategies are used to evaluate candidates' performance and effect on student learning.
    6. Candidates and clinical faculty systematically examine results related to P-12 learning. They begin a process of continuous assessment, reflection, and action directed at supporting P-12 student learning. Candidates collect data on student learning, analyze them, reflect on their work, and develop strategies for improving learning.

Dean Gunter announced Standards 1 and 4 would be reviewed at a future meeting.

There being no further business, the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Donnie J. McGahee