

MINUTES OF THE MEETING  
COLLEGE OF EDUCATION  
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, August 23, 2007, at 8:30 a.m. in the COE Conference Room (Room 235) in the Education Center with Dean Gunter presiding. Members present were: Drs. McGahee, Hull, Leech, Myers-Jennings, Lee, Gerber, Griffin, Gladwin, Reffel, Martinez, Hilgert, Bauer, Stanley, Mr. Pearce, and Ms. Roberts. Guest: Ms. Shirley Sainz.

Ms. Shirley Sainz (ETTC) explained and demonstrated the new Georgia Education Data Warehouse, developed by the Georgia Department of Education. The proposed name of this new warehouse is "Chronicle." Chronicle is a webpage that provides a central access point to available organizational data for existing reports, saved reports, or creating new reports. Chronicle will "follow" a student all the way through the education system, from kindergarten through twelfth grade. The data in Chronicle will be updated from school systems once yearly. Data from the last two years has already been uploaded to Chronicle, but a school system can only see data for its system. Ms. Sainz noted that ETTC will have training sessions in the future for Chronicle; COE faculty are invited to attend.

Dean Gunter reported on the deans' council meeting held yesterday:

- Mary Gooding announced that Homecoming will be September 27-29. A number of activities (laser show, pep rally, etc.) are planned for Friday night (the 28<sup>th</sup>). Mr. Tommy Thomas has been selected as this year's Distinguished Alumnus; a Saturday luncheon will be held in his honor. Tailgate parties will be held in the University Center on Saturday (the 29<sup>th</sup>) from 12 noon until 3:30 p.m.
- Each college/division has been assigned a specific month to have the majority of its proposals ready for consideration at Academic Committee; the COE has been assigned November.
- Dr. Zaccari asked for input about the President's Lecture Series.
- Dr. Zaccari announced that the chancellor's task force on advising was going to recommend that the

regents fund a software package called "Degree Works" for all 35 system institutions. Degree Works is a tracking system for advising.

- Dr. Zaccari announced that fall enrollment was 11,216 as of yesterday (Wednesday). He thinks enrollment will reach 11,300 by the time the final count is finished. Graduate enrollment is up 10 percent across all programs.
- Dr. Zaccari announced that Dr. Christina Cragg had been hired as a replacement for Dr. Marsha Krotseng. Dr. Cragg has a background in institutional research.
- Dr. Zaccari expressed concern about campus safety. But, he also expressed concern about the public's right to know versus the individual's right to privacy.
- Dr. Levy announced that the faculty evaluation model and the Faculty Handbook had been revised. There was some confusion about whether the new faculty evaluation model or the old faculty evaluation model should be used for faculty evaluations this year; Dean Gunter will try to get clarification on this issue.
- Dr. Levy announced that there would be seven commencement ceremonies held for fall semester. The commencement ceremony for the COE will be at 9:00 a.m. on December 8 in the PE Complex.
- Dr. Levy tabled the proposed COE departmental name changes until next week.
- Dr. Gaumond asked Dean Gunter to ask each COE department head to send him the name of his/her departmental library liaison.

Dr. Griffin moved approval of the letter of intent for the Ed.S. degree in Coaching; Dr. Bauer seconded the motion. With a few minor changes, the motion was unanimously approved.

Dr. McGahee announced that Mr. Lee Bradley had contacted him about needed changes in the catalog brought about as a result of the organizational changes in the COE. Specifically, the two new combined departments will need their introductory sections revised; the new Department of Communication Disorders will need an introductory section written. Dean Gunter asked the department heads for these departments to begin work on these sections; he will ask

Mr. Bradley to come over and meet with the department heads once they have completed these revisions.

Dean Gunter announced that he had entered the COE goals into the strategic planning database; these nine goals were developed as a result of the COE retreat held in Savannah in June. Dean Gunter asked department heads to have their departmental goals (action plans) entered into the database by September 7. Dr. Levy will complete his goals by September 14. The deadline for departmental initiative funding requests to be entered into the database is September 21. By October 5, Dean Gunter will rank the departmental initiative requests.

Dr. Reffel asked department heads to supply her with a list of courses in which advanced program assessments (literature review, dispositions, self-assessments) were being completed.

Dr. Lee announced that she had completed the 2999 data needed for the PAAR reports. If department heads will give Dr. Lee a jump drive, she will download their departmental data for them. Dr. Lee noted that all program coordinators had received training in PAAR. She also stated that PSC would send department heads and program coordinators the passwords they need to access the PAAR site. The PAAR report is due to be uploaded to PSC by September 15.

Dean Gunter noted that Rooms 118, 128, and 135 in the Education Center had all been set back up as conference rooms. These rooms should be scheduled through Vanessa. Also, all faculty will be given electronic access to these rooms.

Dean Gunter announced that he had sent e-mails out to all COE committee members and chairpersons. He and Dr. Lee plan to attend the first meeting of each committee to provide the committee with its charge.

Dr. Gerber announced that the Academy for Learning has scheduled a meeting September 27-28 in Macon to discuss teaching strategies. Several VSU faculty members will attend.

Dean Gunter announced that he had attended a franchise meeting in Atlanta last Friday. The e-tuition rate was established at \$350 per hour. This rate will apply across

all franchise degrees. Also, any excess of funds from the programs will go directly to the department offering the degree. He noted, however, that there are still a number of unanswered questions about the franchises.

Dean Gunter announced that next week's meeting would be held in EC 255 and that it will be a PAAR working meeting. Program coordinators will also be asked to attend.

#### Announcements

- Intercultural Communication Panel, September 7, 4:00-5:00 p.m., in the Library.
- "Bowling for Literacy," Jac's Lanes, September 8, at 1:00 p.m.
- Scholastic Book Fair, September 10-14, 1<sup>st</sup> floor, Education Center.
- Project Learning Tree, September 15, all day in the Education Center.
- Reading First Pre-Service Conference, September 27-28, in Athens.
- Project Learning Tree, October 20, all day in the Education Center.
- GA LiveText Users' Conference, October 10, in Savannah.
- GATE/GACTE/GAICTE Conference, October 10-12, in Savannah.

There being no further business, the meeting was adjourned at 10:17 a.m.

Respectfully submitted,

Donnie J. McGahee