

MINUTES OF THE MEETING  
COLLEGE OF EDUCATION  
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, August 16, 2007, at 8:30 a.m. in the COE Conference Room (Room 235) in the Education Center with Dean Gunter presiding. Members present were: Drs. McGahee, Stanley, Myers-Jennings, Gladwin, Gerber, Lee, Griffin, Reffel, Martinez, Hilgert, Bauer, Hull, Pate (for Leech), Mr. Pearce, and Ms. Roberts.

Dr. Bauer announced that VSU would once again host faculty members from Palacky University in the Czech Republic; they are expected to be on campus from around October 15 until the end of October. Faculty members from Palacky University who will be coming to VSU include Dr. Katerina Vitaskova, Dr. Jiri Langer, Dr. Langer, and a mathematics faculty member.

Dr. Hull moved approval of a name change for her new combined department; the proposed name is the Department of Early Childhood and Special Education; Dr. Bauer seconded the motion. The motion was unanimously approved. Dr. Hull stated that the course prefix ECSE would be used in the department. Dean Gunter stated that this proposed name change, along with the two approved at an earlier meeting, would be sent to Dr. Levy.

Dr. Reffel demonstrated the next generation of LiveText. Courses can now be imported into LiveText; and all student assignments, along with the assessments, can be put into LiveText. Dr. Reffel made a motion that the COE adopt the new generation of LiveText, effective Spring Semester, 2008; Dr. Stanley seconded the motion. The motion was unanimously approved. Drs. Lee and Reffel will develop a plan for implementing this new generation of LiveText for Spring Semester, 2008; part of this implementation plan will include faculty development.

Dr. Gerber announced that he and Dean Gunter had met with Dr. Zaccari, Dr. Levy, Mr. Sam Allen, and Mr. Don Cooper (BOR) this past Tuesday about the Early College Initiative. The goal of the initiative is to admit at-risk students into the 4<sup>th</sup> grade and have these students graduate from the 12<sup>th</sup> grade and be awarded 60 hours of college

credit, which is the equivalent of an associate's degree. The tentative plan is to begin with a 4<sup>th</sup> grade class for Fall Semester, 2008, with approximately 15 students. Each year, a new 4<sup>th</sup> grade class will begin. The focus of the initiative will be mathematics and science. At the Tuesday meeting, Mr. Allen mentioned the possibility of Valdosta City Schools "giving" the SL Mason building to VSU to use for the Early College Initiative; the SL Mason building will be vacated in the summer of 2008. Drs. Gerber, Gunter, Zaccari, and Mr. Cooper plan to attend the next scheduled board meeting of the Valdosta City System on September 10 to discuss the Early College Initiative. There are, of course, still a number of issues to be resolved with this initiative.

Dr. Reffel announced that she, Ms. Roberts, and Dr. McGahee would visit the EDUC 2110, 2120, and 2130 classes to have students fill out criminal background check forms and purchase liability insurance. She also reminded department heads to ask their secretaries to get their notary status renewed.

Dr. McGahee announced that he had received materials from a company called XAMonline; the materials are advertised as study guides for the GACE tests. He had contacted PSC who responded that this company was not affiliated with NES, which is the company that publishes the GACE tests. It was decided not to promote these materials to students. Dr. McGahee also distributed a completers "count" from the BOR; over the last three years, the COE has had 1732 program completers in teacher education.

Dr. Reffel announced that a syllabus for a 5999 course was still being developed. Until the syllabus is completed, Dr. Reffel volunteered to visit graduate classes and review the requirements with graduate students. Dr. Reffel also noted that that is an issue with WebCT and Office 2007; students are unable to open items entered into WebCT if the items were done in Office 2007.

Dr. Griffin distributed a letter of intent for developing an Ed.S. degree in Coaching Pedagogy; Dr. Griffin briefly explained the proposed degree. There were a number of questions about the population this degree will serve and also what background candidates for this program would have to have. After discussion, Dr. Griffin agreed

to take these issues back to the departmental faculty for further discussion. He will re-submit the letter of intent at a future meeting.

Dr. Reffel distributed materials about GAE. Specifically, she is looking for someone to sponsor a student chapter of GAE for the COE. Anyone interested in being the sponsor should contact Dr. Reffel.

Ms. Roberts announced that Mr. Don Puckett will be on campus tomorrow. He will provide a workshop in the PE Complex for the SPE/ECE students from 9:30-11:30 and for PE students from 12:30-2:30. Pizza will be served in the PE Complex from 11:30-12:30.

Ms. Roberts announced that she had subscribed all new faculty to the coefac listserv. Department heads should let her know if any of their faculty are not receiving e-mails on coefac.

Dean Gunter announced that he would attend a meeting tomorrow in Atlanta about the franchise programs. Two of the issues to be discussed at the meeting are the e-rates for these courses and the idea of running the courses through continuing education at each institution.

Dean Gunter raised the issue of assistant department heads in each department; all of the department heads agreed that this was a good idea. Dean Gunter will discuss the issue with Dr. Levy.

Dean Gunter distributed budget reports to department heads. He asked department heads to please check the reports carefully.

Dr. Stanley announced that the Travel Office had agreed to let adjunct faculty charge mileage from their homes to their points of destination rather than having to charge mileage from campus to their points of destination. This rule only applies for adjunct faculty who do not have to come to campus on a regular basis.

Dean Gunter announced that the August 30 Executive Committee meeting would be devoted to the PAAR reports.

Dr. Pate asked if a new faculty evaluation would be in effect for this year; Dean Gunter that the same evaluation

that has been used in the past would again be used this year.

Dr. Hull announced that Ms. Lenka Kaprilova would be on campus on August 23 taking classes in Special Education and Communication Disorders and completing research.

There being no further business, the meeting was adjourned at 10:17 a.m.

Respectfully submitted,

Donnie J. McGahee