



MINUTES OF THE MEETING

COLLEGE OF EDUCATION

EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, July 21, 2005, at 8:30 a.m. in Room 255 in the Education Center with Dean Gunter presiding. Members present were: Drs. McGahee, Thomerson, Corbin, Hertzog, Siegrist, Hull, Bauer, Mr. Pearce, Ms. Roberts, and Mr. Grubbs (for Ducharme).

Dean Gunter reported on issues which had been discussed at yesterday's deans' council meeting:

Mrs. Mary Gooding, the new Director of Alumni, Community, and Regional Relations, was introduced. Mrs. Gooding announced that the faculty promotion and tenure reception would be held on September 16. Mrs. Gooding is also working on plans for the tailgate party for Homecoming on October 8.

Dr. Adler made his vision presentation for the Graduate School. One interesting fact from Dr. Adler's presentation was that during 2004-05, the COE awarded 560 graduate degrees while the rest of the university awarded 165.

Dr. Levy announced that he had just attended a BOR-sponsored retreat for vice presidents. One focus of the BOR for the coming year will be student retention, graduation, and progress toward graduation. Nationwide, the college graduation rate for six years is 53 percent; for Georgia, the rate is 46 percent. This statistic is related to the high school graduation rate. Nationwide, the high school graduation rate is 80 percent; in the Southeast, 77 percent; and in Georgia, 63 percent (only Louisiana is lower).

Dr. Levy noted that the BOR has a new website (www.gacollege411.org) which is designed to give high school students an overview of all the institutions of higher learning in Georgia. Dr. Levy announced that a new version of Vista (3.0) would be installed August 6-14. He also announced that accepted applications are up 8 percent for fall semester over last year.

Dr. Levy distributed a handout outlining the steps for processing a medical withdrawal for a student. Faculty are minded that they cannot question a student about his/her reasons for a medical withdrawal. Dean Gunter suggested that department heads copy this handout and distribute to faculty members.

Dr. Levy announced that a reception for new faculty and an "Opportunities Fair" would be held on August 9 from 1:30-3:00 p.m. in the Atrium of the Biology/Chemistry Building. The fair is an opportunity for faculty to learn more about various offices on campus.

Dean Gunter announced that promotion, tenure, and pre/post tenure packets were due in his office on November 11.

Dean Gunter announced that he would attend a deans' retreat on August 4-5 in Perry, Georgia; this retreat is being sponsored by the Board of Regents. Some of the topics for discussion include: the BOR principles, the "double-double" initiative, and proposed Area F changes.

Dean Gunter distributed a memo from Dr. Toth at the PSC. The PSC intends to work with National Evaluation Systems (NES) to develop a new teacher testing program for Georgia. The NES tests will replace the Praxis I and II currently used for teacher certification. The memo specifically requested COE faculty to serve on advisory committees to assist in the development of these new assessments. PSC's goal is to have the new tests developed and in place by Fall, 2006. Dean Gunter asked department heads to encourage faculty to volunteer for these advisory committees.

Dean Gunter announced that the opening COE meeting would be at 10:00 a.m. on Tuesday, August 9. He asked department heads to send him ideas for the agenda.

Dean Gunter asked department heads to review their course offerings for fall semester and see if they felt there were sections that needed to be added.

Dean Gunter asked department heads to review their new faculty needs for next year. The vice president's office would like to be able to put together one big display for new faculty positions.

Dr. McGahee distributed a copy of the new syllabus template. Dr. Lee had sent this template to department heads electronically on Wednesday.

Ms. Roberts discussed some issues related to the new 2999 courses. Department heads were asked to remind faculty that students will be

admitted to teacher education only once during the semester--at the end after grades are posted. She also reminded department heads that students were to sign up for 2999 after the completion of 30 hours. Department heads were also reminded that purchasing LiveText is a requirement for 2999 classes.

Dr. McGahee announced two rules changes from PSC:

(1) In the past, a course in the teaching of reading and writing has been required for certain certification areas; this is no longer the case, and (2) Persons who hold a valid National Certified School Counselor credential issued by the National Board of Certified Counselors and who have completed the appropriate content assessments and special Georgia requirements OR who hold a valid State of Georgia Professional Counselors license issued by the Examining Boards Division of the Office of the Secretary of State and who have completed the appropriate content assessments and special Georgia requirements are eligible for a clear, renewable certificate in School Counseling.

Dean Gunter asked department heads to please remind faculty to submit their final grades on time.

Dean Gunter announced that Executive Committee would meet next Thursday.

There being no further business, the meeting was adjourned at 9:34 a.m.

Respectfully submitted

Donnie J. McGahee