



MINUTES OF THE MEETING

COLLEGE OF EDUCATION

EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, March 9, 2006, at 8:30 a.m. in Room 255 in the Education Center with Dean Gunter. Members present were: Drs. McGahee, Hull, Leech, Hilgert, Gerber, Martinez, Lee, Griffin, Zahner, Reffel, Corbin, Mr. Pearce, Mr. Grubbs (for Ducharme), and Ms. Roberts. Dr. Bauer attended the meeting "live" via satellite from the Czech Republic. Guests: Dr. Diane Judd and David Lawton.

Dean Gunter extended congratulations to faculty and staff for the naming of the James L. and Dorothy H. Dewar College of Education. The Dewar's son, Mr. Jimmy Dewar, will be a guest at a future Executive Committee meeting.

Dean Gunter congratulated Dr. Mike Griffin on his selection as the new head of the Department of Kinesiology and Physical Education. Dr. Griffin will assume his full-time duties on July 1.

Mr. David Lawton, an Early Childhood major, spoke to the committee members about African American male initiatives within the COE, specifically about how to increase male minority enrollment in Early Childhood. Mr. Lawton stated that, in his opinion, a sufficient lack of preparation exists for preparing education majors to work in diverse classrooms. He also expressed concern about the low number of diverse faculty in the COE.

Dr. Lee reminded all department heads that they should be working on updating their departmental diversity plans. Dean Gunter will put this issue on the agenda for March 23.

Dean Gunter reported on the deans' council meeting held on March 1. Ms. Maggie Viverette presented a report from the university's Diversity Council; Dean Gunter noted that Dr. Yahya Mat Som is the COE representative on this council. Dr. Krotseng presented information from the national survey on student engagement. Parents' weekend has been scheduled for September 23; tentative plans so far include campus tours and a barbecue.

Dean Gunter noted that all departmental budgets still have money in them. He cautioned department heads to follow the spending deadlines carefully. He also reminded them to remember that there is still money in his budget for faculty development.

Dean Gunter reported that he had received feedback on funding initiatives. Of all the initiatives submitted university wide, the list has been reduced to 152 still being considered for approval. Of these 152 initiatives, six of them are from the COE. It is noted, however, that some of these six initiatives are costly (e.g. faculty positions and walls to the ceiling for the downstairs faculty offices in the Education Center).

On behalf of Mr. Bobby Watson, Dean Gunter stated that there were a number of duplicate files on the COE U drive; because of this, unnecessary space is being used up on the U drive. Mr. Watson has a program which he can run for each faculty member which will show which files have duplicates. Any faculty member who wishes for Mr. Watson to run this program on his/her U drive files should contact Mr. Watson for an appointment.

Dean Gunter announced that Dr. Lee and he had attended departmental meetings in four different departments to discuss the COE Conceptual Framework. He asked the department heads of the departments they have not visited to let him know when their next meeting is scheduled so that they can come to those departments, too. Dean Gunter took a few minutes to discuss the accreditation process and the importance of unit approval and program approval as they relate to program continuation. The bottom line is: If the unit isn't approved, no programs are approved.

Dr. Lee announced that assistance is now available for individual faculty members wishing to learn LiveText. She has sent out an e-mail to all faculty members listing the times this assistance is available. Dr. Lee asked the department heads to please remind faculty about this assistance. Dr. Lee also announced that departments now have the capability to run their own reports through the LiveText Exhibit Center.

Dr. Lee announced that the Graduate School has started sending her the applications for all

students applying for graduate programs in the COE. If the students are applying for an advanced teacher program, they will be asked to complete two LiveText forms; if they are applying for any other program in the COE, they will be asked to complete one LiveText form. Dr. Lee asked for input as to whether or not students in the doctoral programs should complete these forms. After some discussion, it was decided to remand this question to the COE Doctoral Coordinating Committee for a recommendation. At one time, Dr. Lee had considered conducting a final dispositions survey with each semester's student teachers. However, after further discussion, it was decided not to conduct a final survey.

Dr. Martinez raised the issue of re-positioning ACED 2400 because of the impending changes in Area F requirements for some COE teacher education programs. Several possibilities were discussed: putting ACED 2400 in Area D of the university core curriculum, having a separate Area D for the COE which would include ACED 2400, and putting it in Area B (perspectives) of the university core curriculum. Dr. Martinez will take these suggestions back to his departmental faculty for further discussion and review.

Dean Gunter announced that the COE summer budget was slightly over the budgeted amount for summer; however, Dean Gunter has not received any negative feedback from Dr. Levy.

Dean Gunter announced that he is now required to sign all faculty evaluations as proof that he has read them.

Announcements

Spring break is next week.

Next meeting is March 23.

Program reports are due to the dean's office by March 20.

Dedication luncheon for the James L. and Dorothy H. Dewar College of Education is April 4. Department heads should have about a five-minute overview of their departments prepared.

ASHA (Communication Disorders) on-campus accreditation visit is March 30-31.

COE Honor's Night is April 18.

VSU Honor's Day is March 29.

There being no further business, the meeting was adjourned at 10:43 a.m.

Respectfully submitted,

Donnie J. McGahee