

MINUTES OF THE MEETING
COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE

The College of Education Executive Committee met on Thursday, July 8, 2010, at 8:30 a.m. in Room 235 of the Education Center with Interim Dean Lee presiding. Members present were: Gerber, Roberts, Martinez, Myers-Jennings, Minor, Griffin, Stanley, Bauer, Pearce, and Hilgert.

Minutes from Meeting on June 17, 2010 --- Lee

A motion to approve the minutes of June 17 was made by Dr. Martinez and seconded by Dr. Griffin; with no discussion, changes or amendments, the minutes were approved.

Approval of Minutes from the Data Retreat-Dr. Lee

Members were asked to send additions and/or corrections to Maggie Roberts by Wednesday, July 14. The minutes will be considered for approval on July 15.

Follow up of Continuous Improvement and Transformative Initiative timelines- Dr. Lee

Continuous Improvement timeline is September 15, 2011 for non-accredited program reports and reports for programs that want continued accreditation.

Professional Standards Commission has not announced a timeline.

Transformative Initiative timeline is to be announced the week of July 6th.

PARR-Dr. Lee

Committee verified the list of programs included in the PARR Report.

Additionally, Dr. Lee asked for volunteers who would be willing to submit data for the 2010 PARR report. Interested department heads were asked to email Dr. Lee for a time Friday, Monday or Tuesday for data entry as she and Dr. Reffel are the only people with access to the data entry system.

Departmental videos-Ms. Roberts

Ms. Roberts showed the video made by the Middle, Secondary, Reading and Deaf Education Department. The video is one and half minutes and contains information about the department and showcases many students from the department. The department heads were asked to get with Ms. Roberts and Danny Smith to complete departmental videos. The videos will be placed on the COE homepage.

Graduate Assistantships-Dr. Lee

The budget that pays for graduate assistantships may be less than last year. To ensure that departments not housing GOML programs could keep the same number of graduate assistants, those departments agreed to pay new graduate assistant hires at the rate of \$1680 per semester.

USG Completers Report-Dr. Lee

Department Heads will get a copy of the report which is due July 26.

Display Cases and Bulletin Boards-Dr. Lee

After discussion the committee decided to label the cases as departmental or COE. The COE cases would be available for faculty use. Dr. Lee will send an informational email to COEFAC letting faculty know of available cases. Interested faculty should get in touch with Karen Bass in the Dean's office to sign up for available cases.

We are to ask graduate assistants to clean up bulletin boards in the building.

Space Issues in the building-Dr. Lee

Dr. Lee will be meeting with department heads to discuss reallocation of space to accommodate graduate assistants and new faculty.

Dr. Lee announced that any changes to the Tenure and Promotion document should be sent to her by today, July 8.

With no further business, the meeting was adjourned at 9:50 a.m.

Respectfully submitted,
Maggie Roberts