

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

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Committee/Group Name: MAT Program Committee

Chairperson/Responsible Contact: Regina Suriel

Purpose of the Meeting: Evaluating the MAT program

Date: November 7, 2013 **Time:** _____ **Location:** room 1031

Departments/Groups/Agencies Represented: MSRD: J. T. Cox, Robert Spires and Regina Suriel

Primary Outcomes:

We met to discuss the evaluation of MAT program. First we discussed the goals of the evaluation process. To evaluate the MAT program, we narrowed our analysis to two main components. The first component of the evaluation addresses the MAT admission requirements. First, we want to understand the current admission requirements for the program. To understand the current admission requirements, we must contact the graduate admissions department. We would like to know if a) students need to have completed the GAZE certification, and b) what is the minimum GPA required.

The second component of the evaluation addresses the current curriculum or program course of study. We reviewed the graduate catalog and discussed the essence of each of the MAT courses listed. Several concerns surfaced.

1. Students are overly exposed to lesson plan design. Students design lesson plans in four courses (7000, 7001, 7002, 7020)
2. Course 7000 (Professional Development Seminar I) has unclear goals.
3. Course 7040, not clear on how this course is executed.
4. Students do not have sufficient opportunities to develop teaching/communication skills
5. The use of (teaching) technology is not evident.

Actionable Items/Planned Follow-up:

A. Admission requirements need to be reconsidered. Among the proposed changes are:

1. Minimum 3.0 GPA in content area (s)
2. Writing prose

In the event that the writing prose is accepted as an admission requirement, Dr. J.T. Cox will compose writing prose and grading rubric. Dr. J. T. Will also inquire about the current admission process.

B. Curriculum requirements need to be reconsidered. Considerations include:

1. Number of credits and hours allowed for each course.

Dr. R.Suriel will contact appropriate personnel to understand credit assignments.

2. Redesigning MSED 7000 and/or7002 to address the development of communicative skills in teachers, and general pedagogical approaches, including the use of technology in the classroom and current educational policies.

Dr. R. Spires will contact appropriate personnel about redesigning courses.

MAT coordinators will meet at the end of the semester to share information and design a plan for follow up.