

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

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Committee/Group Name: EDAT Committee

Chairperson/Responsible Contact: Sean Lennon

Purpose of the Meeting: Monthly meeting

Date: 1/14/14 **Time:** 10:45 **Location:** Room 1117

Departments/Groups/Agencies represented: MSRD committee member s– Julia McKissack, Sean Lennon, and Dawn Lambeth

Primary Outcomes: New Year – wanted to get the group up to speed with CAEP changes

Actionable Items/Planned Follow-up: Plan to meet again next month

Minutes:

Julia, Dawn and I met to discuss the implications of CAEP and any changes to the classes. We met in my office and the meeting was relatively short

Dawn was interested in the changes needed for 6000 as it seemed that the course had been a problem in the previous summer. Discussion centered on issues primarily with this course. Some examples were:

1. Inconsistency in the courses
2. Confusion between instructors
3. Issues with other requirements

I told both that the course would be overhauled basically but would need to wait a bit until CAEP standards were finalized (didn't know yet)

Julia was a little concerned about the field experience requirement and how it was a problem in the summer course – Dawn agreed and I made a note to look it into this. We discussed for several minutes issues of keeping the courses within our own faculty, standardization of the requirements and possibly trimming some of them out of the programs.

The meeting ended after the conversation