Dewar COE Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COE.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COE policies and procedures.
The completed form should be filed according to approved policy and procedures.

Committee/Group Name: ASL/English Interpreting Program Meeting

Chairperson/Responsible Contact: Christia Williams

Purpose of the Meeting: monthly program meeting

Date: 1/31/14   **Time:** 3:30PM   **Location:** EDUC 1047

Departments/Groups/Agencies Represented: In attendance—Nanci Sheetz, Christia Williams

Primary Outcomes:

1. SLPI concerns

    a. Validity, reliability

    b. Temporary on-campus interview?

    c. Long-term training as interviewers

2. Establish procedure for calculating GPA for students transferring from AAS programs with less than a 2.5 and/or post-bacc.

3. Numbers

    a. Admissions says "ASL (interpreting?) is the hot major right now."

    b. Distance program—monitoring and managing incoming numbers. Schedule a meeting with admissions? Establish program application process?

4. New CCIE standards 2014 alignment and portfolio

    a. http://ccie-accreditation.org/PDF/CCIE_Accreditation_Standards_2014.pdf

Actionable Items/Planned Follow-up:

1. SLPI
   a. CW will email the Cindy Decker-Pickell of the National SLPI team regarding concerns and discrepancies in feedback and results.
   b. External SLPI testing will be tabled until a suitable alternative is found.
   c. In collaboration with the Deaf Ed Program, we will look into the process of training faculty as interviewers and independently securing reliable external raters.
2. Transfer/Post-Bac GPAs
   a. CW will email Mimi and Sheree regarding the following procedure:
      i. For students transferring in with a *degree* (two or four year), the GPA used for program acceptance/2998 will be their final cumulative GPA from the institution that awarded their degree.
3. Numbers
   a. The program is continuing to grow, which raises concerns particularly in the distance program where seats must be limited in order to maintain quality video. The maximum capacity for the system is 9 seats; maximum recommended for video quality high enough for ASL instruction is 6. Therefore, the program faculty would like to sit down with admissions, COEHS advising, and the department head to discuss the admissions/acceptance process for students transferring/entering with intentions of participating via videoconferencing. A meeting will be scheduled once Nanci returns from Belize to address these issues.

11/15/2012