

## Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.  
Statutory committees are required to maintain formal minutes.  
The completed form should be filed according to approved COEHS policies and procedures.

**Committee/Group Name:** Department of Library and Information Studies

**Chairperson/Responsible Contact:** Dr. Linda Most (Department Head)

**Purpose of the Meeting:** Faculty Meeting (monthly)

**Date:** 1/16/2019 **Time:** 9:30am-11:30am **Location:** Odum Library Conference Rm# 4260

**Departments/Participants/Groups/Agencies Represented:** Dr. Alemanne, Dr. Choi, Dr. Drouillard, Ashton Hedrick (SOLIS President, conference call), Dr. Most, Ms. Peacock, Dr. Ren, and Dr. Yang.

**Primary Outcomes:** Reports from various university, college, and departmental committees were presented. New university requirements for students in research were introduced and compliance methods were confirmed.

The department discussed preparing for ALA reaccreditation starting this semester.

The MLIS faculty have been invited to meet with the Georgia Public Library Service directors at their May meeting, to be held in Valdosta. Faculty need to decide how to make the best use of this opportunity to interact with the leaders of the Georgia public library community.

### **Actionable Items/Planned Follow-up:**

New OSPRA requirements for Students in Research were communicated to the faculty. All faculty agreed to review and update relevant assignments in their courses to comply with the new requirement that students take the Students in Research training before they conduct any interviews or other interactions with working librarians or other professionals outside the classroom. Faculty will complete and submit the new required forms with descriptions of the relevant assignments and class rosters to the OSPRA staff.

Faculty will submit their AFARAPs by Feb. 22.

Faculty will review ALA COA standards and recommendations for types of appropriate evidence per standard. Faculty will work in teams to begin outlining their chapters and identifying relevant evidence for each chapter.

Faculty will submit nominations for the 2019 George Gaumont award by Feb. 12.

The departmental Scholarship Committee will meet on Feb 13 to review applications and make awards.

Spring 19 Graduate Commencement is scheduled for May 10 at 5:00 pm.