

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting (monthly)

Date:11.14.2018 **Time:** 9:30am-11:30am **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Dr. Alemanne, Dr. Choi, Dr. Drouillard, Ashton Hedrick (SOLIS President, conference call), Dr. Most, Ms. Peacock, Dr. Ren, Ms. Jewel Eller Suddeth (conference call), and Dr. Yang.

Primary Outcomes: University, college, and departmental news and updates were provided and are recorded in the meeting minutes. Faculty reviewed the timeline for the ALA COA self-study and site visit.

Actionable Items/Planned Follow-up:

Faculty reviewed the new IRB policies and compliance requirements. These changes regard research with minors and minors on campus reporting requirements. They will affect MLIS 7700 and MLIS 7800.

The admissions committee received 154 applications and will offer admission to 79. Dr. Most will send out welcome letters via email and copy faculty advisors. The faculty reviewed the new student advising timeline and procedures.

SOLIS is working on several activities for the student body and has also requested to update the SOLIS tee-shirt design and sales process. Dr. Ren will work with SOLIS officers and board members to facilitate this project.

Curriculum committee will act on the requested updates to the course description and learning outcomes for MLIS 7230 Special Libraries.

The Scholarship Committee asked faculty to recommend outstanding students who should be considered for the George Gaumond Award.

Dr. Alemanne attended the Conference on Diversity & Inclusion in Library and Information Science held at the University of Maryland on Nov. 9. She recommends this conference as an excellent venue for faculty members to apply to present relevant scholarship.