

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting (monthly)

Date: 01/20/2016 **Time:** 9:30am-11:30am **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Ms. Jeanna Allums (SOLIS President, conference call), Dr. Drouillard, Ms. Jessica Lee, Electronic Resources/Serials Librarian Odum, Dr. Most, Dr. Ondrusek, Ms. Peacock, Dr. Ren, Dr. Thiele, and Dr. Yang.

Primary Outcomes: Presentation on changes to Odum Library online journals access. Updates from COEHS delivered. Curriculum committee reported on activities underway, SOLIS spring meeting announced, SOLIS conference travel availability to attend announced. Admissions for Spring reported. Spring Assessments should be available in LiveText. Faculty were urged to update their Digital Measures accounts in order to prepare AFARAPs. Faculty urged to decide about attending TIES conference on campus, ALA 2016 annual in Orlando in June,

Actionable Items/Planned Follow-up: Admissions Committee will prepare revisions to admissions essay questions by Feb. 14. Comprehensive Program Review narrative will be distributed to faculty 1/25/16 and submitted to Dean 1/29/16. Departmental awards and scholarship applications are due 2/12/16. Scholarship Committee will meet on 2/19. AFARAPs are due to department head by Feb. 10. Confirm spring office hours with Mrs. Peacock.