

## Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.  
Statutory committees are required to maintain formal minutes.  
The completed form should be filed according to approved COEHS policies and procedures.

**Committee/Group Name:** Department of Library and Information Studies

**Chairperson/Responsible Contact:** Dr. Linda Most (Interim Department Head)

**Purpose of the Meeting:** Faculty Meeting (monthly)

**Date:** 01/21/2015 **Time:** 10:00am-12 noon **Location:** Odum Library Conference Rm# 4260

**Departments/Participants/Groups/Agencies Represented:** Dr. Drouillard, Ms. Katresa Gardner (Student organization president via conference call), Dr. Most, Dr. Ondrusek, Ms. Peacock, Dr. Ren, Dr. Thiele, and Dr. Yang.

**Primary Outcomes:** Alignment of the MLIS Program syllabus format with the required COEHS syllabus model is complete. A copy of the template is attached for the record. The curriculum review for the technology track continues. Review of the Health Sciences track will be launched and guided by Dr. Ondrusek. Review of the Reference Track electives will be launched and guided by Dr. Ren. SOLIS has launched a Tumblr account to facilitate student to student networking. Spring 2015 courses are now posted in LiveText.

### **Actionable Items/Planned Follow-up:**

All curriculum revisions for 2016-2017 must be completed by Dec. 2015 in order to go through the COEHS and university review processes.

The annual Beta Phi Mu election will be held in Feb., run by Dr. Most.

Faculty Activity Reports are due to Dr. Most by Feb. 16.

The departmental SLOA review meeting for Fall 2014 outcomes will be held March 9, 2015.

Departmental mission, goals, and objectives review process will begin on March 18, 2015.

Changes in orientation planning and instructions for Fall 2015 admissions will be made based on student evaluation of the recent orientation.