

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting

Date: 11/18/2020 **Time:** 9:30 am **Location:** TEAMS Video Conference Meeting

Departments/Participants/Groups/Agencies Represented: Dr. Alemanne, Dr. Choi, Dr. Colson, Dr. Drouillard, Dr. Most, Sheila Peacock, Dr. Ren, Dr. Yang, and Matthew Yohn (SOLIS President).

Primary Outcomes: reviewed news from university, graduate school, college executive committee. Heard MLIS committee reports, discussed faculty workloads in the context of accreditation self-study preparation.

Actionable Items/Planned Follow-up: Admissions Committee reviewed 147 applications and selected 79 for admission.

SOLIS is hosting a virtual 5K fundraising activity for the fall. SOLIS is also inviting the president of the BCALA to speak to the students and faculty via web conference.

Curriculum Committee presented the recommended updates to MLIS 7800 Capstone course content and the faculty agreed to accept the recommendations and results of the pilot tests and move forward accordingly.

Assessment: The Collection Development SLOA can now be met in additional relevant courses. LiveText is being updates so that the additional courses where the assessments are now housed will be added so the assessments can be tracked.

Scholarship applications for Spring 2021 are due in December and for Summer and Fall, in February.

Planning and Budget Committee reported that summer revenue earnings will be allocated evenly to each faculty member at \$600 per person to spend on continuing ed, software, hardware peripherals, furniture, or professional development. Dr. Most will also submit a 2022 operating budget request and faculty requested that technology upgrades be included in that budget.

Accreditation: Faculty discussed workloads to accommodate preparation of the self-study. Dr. Drouillard's course caps will be adjusted to allow her time to work on the self-study website in D2L. Dr. Most will send chapters to Dr. D. as they are edited.