

## Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.  
Statutory committees are required to maintain formal minutes.  
The completed form should be filed according to approved COEHS policies and procedures.

**Committee/Group Name:** Department of Library and Information Studies

**Chairperson/Responsible Contact:** Dr. Linda Most (Department Head)

**Purpose of the Meeting:** Faculty Meeting

**Date:** 10/26/2021 **Time:** 9:30 am **Location:** TEAMS Video Conference Meeting

**Departments/Participants/Groups/Agencies Represented:** Dr. Alemanne, Dr. Choi, Dr. Colson, Dr. Drouillard, Dr. Most, Ms. Peacock, Dr. Ren, Melissa Thompson (SOLIS President), and Dr. Yang.

**Primary Outcomes:** Institutional updates on benefits open enrollment, APL NextED taskforce, Barnes & Noble College bookstore ordering platform, graduate commencement, graduate admissions platform and other news were provided to the faculty.

An ad hoc committee to update the departmental advising model was formed. Dr. Alemanne will chair the committee.

Admissions applications will be available to the committee on Nov. 1.

New SOLIS President, Melissa Thompson, presented SOLIS's plans for activities for the academic year.

Dr. Drouillard reported on testing the new assessment tool, Anthology Portfolio (formerly Chalk & Wire) in MLIS 7000 to see if it will work for our departmental assessment needs as the replacement for LiveText.

Anthology Portfolio integrates into BlazeVIEW so assessments.

Dr. Choi reported that the college tenure & promotion committee is on schedule in their review of applications. She will forward faculty questions/concerns about the process back to the committee.

### **Actionable Items/Planned Follow-up:**

The COEHS new faculty evaluation model is still being developed. Department heads will send it to faculty for review when the draft is ready.

The COEHS Diversity Scholar, Dr. Hua Nguyen, will be distributing a faculty survey to follow up on the college's fall 2021 diversity reading program.

Faculty should send any teaching technology requests to Dr. Drouillard to forward to the college technology committee for consideration.

Faculty who have questions for the candidates for the COEHS dean position to Dr. Colson for the committee to consider.

Dr. Choi will chair the admissions committee and schedule a planning meeting and send out the rubric and instructions.

Faculty discussed the new expectation to report on the integration of student success activities in their courses in their future annual faculty activity reports. They will consider which activities they already do for inclusion in this category of evaluation. Discussion will continue.