

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting

Date: 9/16/2020 **Time:** 9:30 am-12:20 pm **Location:** TEAMS Video Conference Meeting

Departments/Participants/Groups/Agencies Represented: Dr. Alemanne, Dr. Carruth, Dr. Choi, Dr. Colson, Dr. Drouillard, Dr. Most, Sheila Peacock, Dr. Ren, and Dr. Yang.

Primary Outcomes: Shared University and Graduate School updates. Heard report on and discussed course updates for MLIS 7700 Research Methods and MLIS 7800 Capstone. Reviewed plans for admission application review for the Spring 21 applications. Heard other committee reports. Discussed the decommissioning of the VSU mypages server that houses faculty webpages and provides students with server space for programming course projects. Dr. Most shared an opportunity to apply to join the Editorial Review Board for *The Library Quarterly* to the faculty.

Actionable Items/Planned Follow-up: Assessment Committee will meet Sept. 18 to review Spring and Summer 2020 SLOA results and aggregated results for AY20. Committee will discuss how the proposed revisions to MLIS 7700 and 7800 have impacted student learning outcomes and their ability to meet program objectives.

Once Summer 2020 shared revenue is distributed, Dr. Most will report to faculty and Planning & Budget committee will meet to decide how to allocate the funds.

Tenure & Promotion Committee will meet to review Dr. Choi's application and submit their recommendations to the department head following the established schedule.

Dr. Most will work on updating the plan for the self-study for accreditation and submit it by the new due date.

Textbook orders for Spring 21 are due by Oct. 1; summer 21 textbook orders are due by Oct. 15. Dr. Ren reported that the SOLIS election will open by Sept. 18 and will post the results by the end of the month.