

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting

/Date: 2/23/2022 **Time:** 9:30 am **Location:** Online Via TEAMS

Departments/Participants/Groups/Agencies Represented: Dr. Alemanne, Dr. Choi, Dr. Carruth, Dr. Colson, Dr. Drouillard, Dr. Most, Ms. Peacock, Dr. Ren, Ms. Melissa Thompson (SOLIS President), and Dr. Yang.

Primary Outcomes: news from the faculty senate, the Council of Department Heads, and the COEHS Executive Committee was shared with the faculty. Ongoing departmental projects were reviewed and updates provided.

Actionable Items/Planned Follow-up: Faculty participation at the graduate commencement is requested: Dr. Alemanne, Dr. Most, Dr. Ren, and Dr. Yang volunteered.

Applications for admission are due March 15, and will be posted in the AppReview portal again this semester. Dr. Most will coordinate with the Graduate Admissions Office.

Advising for fall 2022 will begin March 18. Registration will open on March 28. Dr. Most will write and distribute the advising bulletin. TAP registration will open on April 15.

SOLIS officers are discussing different spring activities including a virtual art expo and a Careers in LIS night. The officers are in the process of updating their constitution and by-laws.

Dr. Drouillard will prepare appropriate curriculum update forms for the dual program in school library media once the ITED school media program finishes their curriculum and catalog updates.

Dr. Ren will prepare an action plan to address the student performance outcomes on SLOA 2.1 in Fall 2021.

Dr. Most will act on the Scholarship Committee recommendations for awards for Summer and Fall 2022.

The search committee has reviewed the applications for the lecturer position and is conducting phone interviews.

Summer teaching enrollment numbers and pay confirmation will be sent to relevant faculty two weeks before the start of each summer term.

Faculty should check their February pay checks for the third CVIOG pay adjustment.