

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting

Date: 10/16/2019 **Time:** 9:30am-12:00 noon **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Dr. Alemanne, Dr. Choi, Dr. Colson, Dr. Drouillard (Conference Call), Dr. Most, Ms. Peacock, Dr. Ren, Dr. Yang, and Sarah Yawn (SOLIS President, Conference Call).

Primary Outcomes: University, college, and departmental news and updates were shared. Report on new first semester advising module from Dr. Drouillard. Recommendation from Curriculum Committee to increase the number of courses in which students can complete SLOA 1.2 the Collection Development project. Recommendation to update all courses to require compliance with new 7th edition of APA Publication Manual. Report from SOLIS on fundraising ideas, agreement SOLIS will cover ALA student-to-staff travel expenses from their funds rather than from the MLIS General fund. Update regarding Odum Library switch from EZProxy to OpenAthens as the authentication service.

Actionable Items/Planned Follow-up: Faculty will complete the cybersecurity module of the annual compliance training course by Oct. 31 and balance of training by Dec. 6.

Dr. Drouillard will complete first semester student advising inside MLIS 7000 and then recommend distribution of first semester students to faculty advisors for the remainder of their studies.

Dr. Alemanne will prepare the catalog and curriculum change forms to add SLOA 1.2 to three additional MLIS courses. Dr. Drouillard will make the same changes in LiveText, effective for FALL 2020.

All faculty will update their course expectations from the sixth edition to the seventh edition of the Publication Manual of the American Psychological Association.

Dr. Alemanne will take any comments regarding the Faculty Evaluation model revision to Faculty Senate for their next meeting.

Faculty will continue to work on their chapters of the program self-study for re-accreditation by the American Library Association Committee on Accreditation.

Faculty will update any permalinks in their course websites from EZProxy to OpenAthens protocol. Odum Librarians will be consulted as needed for help with this process.