

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting

Date: 9/18/2019 **Time:** 9:30am-12:00 noon **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Dr. Alemanne, Dr. Choi, Dr. Colson, Dr. Drouillard, Dr. Most, Ms. Peacock, Dr. Ren, Dr. Yang, and Sarah Yawn (SOLIS President, Conference Call).

Primary Outcomes: University, College, and Graduate School news and updates were communicated to the faculty. Departmental committee reports were delivered and recommendations from the committees were approved. Arrangements for the Georgia Libraries Conference were reviewed. The updated timeline for the MLIS ALA-COA reaccreditation process was shared with the faculty.

In New Business, Dr. Ren, Dr. Alemanne, and Dr. Colson were assigned to an ad hoc committee to respond to the Odum Library's request for input as they review their collection development policies in preparation for the university's SACSCOC reaccreditation process.

Actionable Items/Planned Follow-up: Dr. Most will meet with our current GA to discuss departmental needs for the spring semester and then coordinate with the Graduate School accordingly.

Incoming SOLIS President Sarah Yawn will schedule a meeting with the new SOLIS officers to plan their activities for the year.

Curriculum Committee and Dr. Most will act on the recommendations they made that were approved by the faculty. MLIS 7710 Archival Theory and Issues will be scheduled every spring instead of every other fall.

Dr. Most will use the results of the review of Spring and Summer 19 SLOAs to inform the annual Institutional Effectiveness Report and Plan.

Pre- and Post- tenure binders have been reviewed by the committee and Dr. Most will review their recommendations, meet with the candidates, and forward the binders with her recommendations to the COEHS Dean's office by Oct. 2.

The ad hoc Collection Development policy review committee will meet and will respond to the request from Odum Library to review the section of the university collection development policy relevant to the MLIS degree program.